



Summary Standards and Procedures

The CASP-I Education Program

2026-2027



**Commission scolaire English-Montréal**

**English Montreal School Board**

## 1. INTRODUCTION

Evaluation Standards and Procedures at Carlyle International Baccalaureate were proposed by a committee of teachers and approved by the school principal. Their aim is to define concrete actions in an effort to ensure that evaluation practices are consistent with the vision of evaluation adopted in the Québec Education Program. The discussions surrounding the development of these Evaluation Standards and Procedures also led to increased harmonization of evaluation practices in an effort to ensure consistency throughout the school.

### **FIELD OF APPLICATION**

The Evaluation Standards and Procedures in this document apply to The CASP I Education Program: A Competency-Based Approach to Social Participation. They cover each of the stages in the evaluation process, namely:

1. Planning of evaluation
2. Information gathering and interpretation
3. Judgment
4. Decision/action
5. Communication of results

### **EFFECTIVE DATE**

The Evaluation Standards and Procedures in this document are in effect as of September 1, 2026.

### **GOVERNING BOARD**

The Governing Board was notified of the selected Evaluation Standards and Procedures on June 11, 2026.

### **CHANGES**

Changes may be made to this document as new situations arise.

### **SUMMARY**

This document represents a summary of Evaluation Standards and Procedures and is provided to parents early in the year, as required by the MINISTÈRE DE L'ÉDUCATION DU QUÉBEC.

## Summary of your child's Evaluation of Learning

<b>Type of Communication:</b>	<b>First Written Communication</b>	<b>Term 1 Report Card</b>	<b>Term 2 Report Card</b>	<b>Term 3 Report Card</b>
<b>Available on the Parent Portal</b>	<b>No later than October 15</b>	<b>November 20</b>	<b>March 15</b>	<b>July 10</b>

\*Schools decide on the competency(ies) to report on in Terms 1 and 2 (minimum of one). All competencies must be reported on in Term 3.

## Evaluation Model

Level of competency development		Degree of support provided by an adult	
5	Advanced	A	No support from an adult
4	Proficient	B	Occasional support from an adult
3	Intermediate	C	Frequent support from an adult
2	Basic	D	Constant support from an adult
1	Emergent		

## CASP I 2026-2027

### Year 1

Competencies Evaluated	Evaluated on Term 1 Report card	Evaluated on Term 2 Report Card	Evaluated on Term 3 Report Card
Communicates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Uses information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Interacts with others	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts methodically	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts in a safe manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\* Term 3 will cover your child's overall learning in each competency.

### Year 2

Competencies Evaluated	Evaluated on Term 1 Report card	Evaluated on Term 2 Report Card	Evaluated on Term 3 Report Card
Communicates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Uses information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Interacts with others	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts methodically	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts in a safe manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\* Term 3 will cover your child's overall learning in each competency.

### Year 3

Competencies Evaluated	Evaluated on Term 1 Report card	Evaluated on Term 2 Report Card	Evaluated on Term 3 Report Card
Communicates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Uses information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Interacts with others	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts methodically	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts in a safe manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\* Term 3 will cover your child's overall learning in each competency.

## CASP I 2026-2027

### Year 4

Competencies Evaluated	Evaluated on Term 1 Report card	Evaluated on Term 2 Report Card	Evaluated on Term 3 Report Card
Communicates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Uses information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Interacts with others	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts methodically	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts in a safe manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\* Term 3 will cover your child's overall learning in each competency.

### Year 5

Competencies Evaluated	Evaluated on Term 1 Report card	Evaluated on Term 2 Report Card	Evaluated on Term 3 Report Card
Communicates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Uses information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Interacts with others	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts methodically	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Acts in a safe manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\* Term 3 will cover your child's overall learning in each competency.

### **Evaluation of Learning (by competency)**

The report card includes a section for general teacher comments for each competency. The comments may be used to describe your child's strengths, challenges and progress. Student learning will be evaluated on a regular basis through different modalities such as: portfolios, observations, interviews, work samples, photos and videos during learning and evaluations.

The Competency Observation Book is available and recommended to use to document student progress.

If there are any changes made to the above evaluation and reporting information, an updated version of this document will be made available to parents. For more information concerning your child's learning, please contact your child's teacher(s).

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School Principal