

GOVERNING BOARD MINUTES

Thursday, October 17, 2024

Dalkeith School

7951 Dalkeith Ave

Present: O. Dudych, Chairperson, S. D'Addario, F. Vaccaro, C. Lafleur, C. Zoppi, P. Smyth, S. Mallozzi, P. Vlakis, M. Manna-Bernola, C. Mancini,

Admin: John Wright, Principal

Absent: C. lafrancesco,

1. Meeting was called to order at 6:06 p.m.
2. Approval of agenda with amendments:

IT WAS MOTIONED BY O. Dudych AND SECONDED BY S. Mallozzi the agenda be approved as presented. All in favour.

3. Approval of Governing Board Minutes with corrections:
-correction Christina motioned twice, it was removed.

IT WAS MOTIONED BY O. Dudych AND SECONDED BY M. Manna the minutes were amended and approved as presented. All in favour.

4. Ongoing Business (emailed resolutions if any):

Ratification of e-mail vote for Thanksgiving lunch

BIRT the 2024-2025 Dalkeith Governing Board approve a budget of up to \$350.00 from fund 3 to purchase food for a Thanksgiving lunch for all students on Friday, October 11th, 2024. The lunch is at no cost to the students, but we are asking for two 2 non-perishable food items to begin our food basket donations. Lunch will begin at 12:00 pm exceptionally on October 11th to facilitate the event.

All in favor. Motion carried

4.1 Standing Rules and Procedures

BIRT the 2024-2025 Dalkeith Governing Board adopt the following inter rules of conduct based on those set forth in the 2010- 2011 school year (minutes of October 21, 2010) for the Dalkeith Governing Board. With a new addition this year to allow virtual meetings to be held in place of in person meeting

Emailed resolutions: Upon receiving the motion via email, Governing Board members are to respond within 48 hours. Responses not received within 48 hours will be considered

abstentions. Enough responses must be received within the allotted time to meet the established quorum of the 2024-25 Governing Board. Should the motion pass, it will come into effect 48 hours after the motion has gone out. The motion will be read into the minutes of the next Governing Board meeting.

Frequency and Duration: The 2024-25 Dalkeith Governing Board shall reserve regularly between 6 - 8 p.m. on the third Thursday of each month (unless other dates are required or conflict with another school event). At 8 p.m., a motion should be tabled to recommend a 15-minute extension. Up to two extensions may be requested. At the end of the two extensions, all motions will be tabled, and another meeting called. Virtual meetings will begin at 6:30pm and in Person meetings will begin at 6:00pm. Changed October 2023

Virtual Meetings: Meetings can be held virtually in place of in-person meeting

4.2 Outstanding GB roles, Treasurer + Vice Chair

- tabled to next meeting

4.3 Daycare Handbook

- it was approved last year, however prices have changed from \$9.20-\$9.50 and from \$12.00 to \$15.00 for ped days. Cynthia's name has been removed and the wording Head of Daycare will be replaced instead.

BIRT the 2024-2025 Dalkeith Governing Board approve the handbook amendments and price structure from \$9.20 to \$9.50 and from \$12.00 to \$15.00 for ped days and remove previous names to be replace by Head of Daycare instead.

Approved and passed without objection unanimously.

4.4 Informational Varia

5. Principal's Reports

5.1 Current State of Budget

LTMR the Principal, Mr. Wright went over the current state of the budget.

5.2 Field Trips

BIRT the 2024-2025 Dalkeith GB allow the Principal and staff to present field trips to the affected parents between meetings so long as they involve no cost greater than \$20.00 to the parent and will not affect arrival or dismissal time.

Approved and passed without objection unanimously.

BIRT the 2024-2025 Dalkeith GB approve to let the staff choose a dress down day for the students up to 2 a month (if a GB meeting is not happening in a timely matter).

Approved and passed without objection unanimously.

BIRT the 2024-2025 Dalkeith GB approve a daycare fee \$25 for November 1st Ped day to parents that will include purchase of tshirts for ped day activity.

5.3 Signing Authority (Daycare)

BIRT the 2024-2025 Dalkeith GB approve the Daycare signing authority up to \$1000 per order for snacks.

Approved and passed without objection unanimously.

5.4 Halloween Activities + Dress Up Day

- Letter will be sent home to parents requesting contributions for loot bags and emphasizing important guidelines to follow that are elementary-school appropriate.

BIRT the 2024-2025 Dalkeith GB approve Halloween activities including a dress down to take place October 31st, BIFRT the 2024-2025 Dalkeith GB approve a budget of up to \$300.00 from fund 3 be allocated to facilitate this activity day.

Approved/Passed without objection / unanimously

5.5 Principal's Cellphone

BIRT the 2024-2025 Dalkeith GB approve spending from fund 5 to reimburse the principal for the cost of his cell phone to the amount of the current board plan \$35.00/month.

Approved/Passed without objection / unanimously

5.6 Service Dog Budget

BIRT the 2023-2024 Dalkeith GB approve a budget of up to \$400.00 from fund 3 to cover the costs of the facility Service Dog (Kira) not included in the contract (ie. grooming, extra pet supplies, bags, leashes, etc.)

Approved/Passed without objection/ unanimously

6. Teacher's Report

Activities reported by Stephanie Mallozzi

- Corn roast was held in September and was a success. A mascot was added to the fun and due to last June carnival cancelation caused by heatwave, Mary was able to carry over the inflatables to this year without a loss.
- Dynamics was a huge success with the students wearing pinnies representing their house colors.
- Thanksgiving was fun and it was nice having many parent volunteers participate.
- Students enjoyed the Terry Fox run.
- Upcoming Halloween activity, each class will be receiving a pumpkin to be decorated and displayed in the foyer.

7. Regional Delegate Report

7.1 PC General Assembly

Olha reported for Christina, who was attending the PC General Assembly, where they are electing its Executive members; Chair, Vice four Parent Commissioners for two year term, representing elementary, high school, ACSES and Commissioner at large.

7.2 School Elections

Elections will be held on November 3rd. Last elections, all positions were filled by acclamation, this year there are two teams running and it is encouraged for everyone to get out and vote. To vote, a yellow registration form has been sent home to all within the territory of EMSB. If you belong to the French-language Service center, you cannot vote. For those that are not on the list, EMSB is reserving dates at their headquarters to allow people to register to vote. Olha emphasized that every vote matters.

8. PPO Report (Mr. Wright speaking for PPO)

8.1 Fundraising Activity/Bake Sale

BIRT the 2024-2025 Dalkeith GB approve a Bake Sale to take place in November with PTI, profits going towards student life activities.

Approved/Passed without objection / unanimously

8.2 Fundraising Activity/Coffee Fundraiser

BIRT the 2024-2025 Dalkeith GB approve a Coffee Fundraiser with Q-Bec Café et al to take place in November/December, profits going towards student life activities.

Approved/Passed without objection / unanimously

8.3 Fundraising Activity/Pizza

BIRT the 2024-2025 Dalkeith GB approve a Pizza Fundraiser with Vincent's Pizzeria in conjunction with PTI in November, profits going towards student life activities.

Approved/Passed without objection / unanimously

8.4 Fundraising Activity/New idea/Big Box of Birthday Cards

Tabled to next meeting

8.5 Informational/Varia

Socks and Mitts

Mary expressed concerns, on behalf of staff, that students require extra supplies of socks and mitts during the winter months. The fact that they go outside three times a day, and to no fault to parents, they are coming in soaked. An extra supply would help the situation.

BIRT the 2024-2025 Dalkeith GB approve a budget of up to \$300 to purchase socks and mitts for students.

Approved/Passed without objection / unanimously

Grade 6 Graduation

- C. Zoppi asked about grade 6 graduation and if it is covered by PPO. It was explained that it is not entirely funded by PPO, however there will be specific fundraising activities organized by cycle 3 students and teachers to help pay for graduation. Teachers, Stephanie and Patty, reassured C. Zoppi that the grade 6 students do get a nice graduation filled with music, food and candy bar, and more. More information to come.

9. New Business for Next Meeting

9.1 Extra Ped Day (Feb 10, 2025)

- Mr. Wright explained that as of now students have 180 school days, teachers have 200 days, 19 are ped days. For the past 20 years, we have had 181 days.
- We are being asked to add another ped day on the 2024/25 calendar. February 10, 2025 has been proposed but has not been passed by Staff Council yet. Once passed by Staff Council, Governing Board will adopt the new calendar.

9.2 Budget Cuts/BCC

- Budgets cut from last year to this year, and going to zero for next year. That is a huge chunk on our operating budget.
- We can no longer rely on AMSFA as we are not eligible to receive budget due to information gathered by Census Canada data that does not make us eligible.
- Due to Cafeteria closing, big freezer was taken from us. They left us the display-fridge, however, compressor died and will cost roughly \$2500 to fix. We will try to ask Building and Grounds for the money.
- Last year, Breakfast Club had \$2000 in bank. Out of 160 families, only 44 donated \$45 for Breakfast money. A letter will go out asking parents for help.

A 15 minute extension to meeting was motioned by Olha and seconded by Mary.

9.3 Informational/Varia

- Mary and Patty S raised concerns on the need of a Bun Warmer to keep our food warm. We have many activities that would benefit from this.
- Patty S will look into the private sector and seek donations for a warmer.
- To be discussed at next meeting as new business.
- A letter will be going out for Halloween candy (item 5.4 in Principal Report) and BCC Snack program (\$45)

10. Question period – no questions

11. Meeting adjourned at 8:15pm

J. Wright, Principal

O. Dudych, Chairperson