

GOVERNING BOARD MINUTES

Thursday, November 28, 2024

Dalkeith School

7951 Dalkeith Ave

VIRTUAL

Present: O. Dudych, Chairperson, C. Iafrancesco, S. D'Addario, F. Vaccaro, C. Lafleur, C. Zoppi, P. Smyth, S. Mallozzi, P. Vlakis, M. Manna-Bernola, C. Mancini,

Admin: John Wright, Principal Guest: Maria Corsi, EMSB Commissioner

1. Virtual Meeting was called to order at 7:05 p.m.
2. Approval of agenda with amendments:
The agenda was accepted without objection.
3. Approval of Governing Board Minutes with corrections:
The minutes from the previous meeting were accepted without objection.
4. Ongoing Business (emailed resolutions if any)
 - 4.1 Extra Ped Day
February 10th Ped Day officially passed by Staff Council and email has been sent to all parents.
5. Principal's Report
 - 5.1 Current State of Budget
LTMRT the Principal, Mr. Wright, went over the current state of the budget.
 - Not many changes.
 - Mr. Wright noted that an amount of \$3048 (cafeteria transaction) may be an error. It will be reviewed.
 - 5.2 Educational Project (emailed resolution if any)
 - Mr. Wright showed us a new format showing all our baseline and targets which is basically the same information as was sent to GB last week but in a different format.
 - we are currently doing the *Tell Them From Me Survey* in a different format this year. Due to conflicting results/confusion in the past, we will be changing the way we administer the survey by taking out students in small groups. This will make them feel more comfortable when answering questions, and we want students to feel like the adults are advocating for them by seeing their point-of-view.
 - The MEQ has is suggesting that schools facilitate a minimum of 10 meetings over the academic year for parents of 4-year-old preschoolers. We will be broadening this to the whole school.

Emailed Resolution: Educational Institution Action Plan Development and Implementation

WHEREAS each educational institution is responsible for developing an educational project that includes key components such as challenges, objectives, indicators, and targets, which have been shared with the education community and the public;

WHEREAS the next phase after developing this educational project is the creation of an action plan for implementing selected strategies/actions to achieve the institution's objectives;

WHEREAS the action plan plays a critical role in allowing the educational institution to monitor and evaluate the effectiveness of each action, ensuring alignment with the institution's goals and continuous collaboration among all stakeholders;

BE IT RESOLVED that the action plan offers a structured approach to monitor the implementation of various actions, while fostering teamwork and shared responsibility among stakeholders working towards the common educational goals of the institution.

BE IT FURTHER RESOLVED that the action plan shall serve as a living document; if a strategy/action does not yield the desired results, the principal or director of the educational institution, in consultation with the teaching team, reserves the right to adjust or modify the action while it is still in progress, ensuring continuous alignment with the institution's objectives.

BE IT FURTHER RESOLVED that in accordance with section 96.13 of the Education Act, the principal shall regularly inform the governing board of any proposals or adjustments made, as outlined in sections 96.15 and 110.12 of the Act.

Approved/Passed without objection / unanimously

➤ (additional information outside of order of agenda)

- We welcomed Ms. Maria Corsi, the Commissioner that will be representing Dalkeith School, on the Council of Commissioners for the next 4 years. She will be joining GB meetings and offering Dalkeith support when needed.

5.3 Field Trips

- Cycle 3, Ms. Brittany, is organizing an art workshop on January 17, at Viva la Vida Art Gallery, located in Pointe Claire where students will learn about art and learn to create graffiti tags. It will be a half-day activity, they will be bussed, school is paying 100% out of AMSFA.
Cycle 1 & 2, no field trips organized as of yet.

BIRT the 2024-2025 Dalkeith GB approve a cycle 3 field trip to take place on January 17th, at Viva la Vida Art Gallery located in Pointe Claire. BIFRT the field trip is at no cost to parents and will be 100% covered by AMSFA.

Approved/Passed without objection / unanimously

5.4 Sox in a Box

- Sox in a Box is a charity fund raiser that started over 10 years ago, over 100 000 pairs of socks have been collected and donated to lesser fortunate.
- This is a leadership activity for Cycle 3 students where students collect the socks and get to go to other schools to wrap and package them.
Cycle 3 staff would like to take 20-25 students to Gerald McShane to package and wrap socks. They are offering 2 options:

1. They will be using the STM navette for the cost of an STM bus, approximately \$5 to \$6 per student, it will cost under \$500.
2. They will wrap the socks at school.

BIRT the 2024-2025 Dalkeith GB agree to collect socks for the Sox in the Box Campaign. BIFRT the 2024-2025 Dalkeith GB approve a budget of up to \$500 to transport students to Gerald McShane on December 11th.

Approved/Passed without objection / unanimously

5.5 “Parc Ecole” w/Anjou update

- Mr Wright went over city plans showing future school yard and updates. For now, we have agreed on entering into an agreement.

5.6 Holiday Breakfast/Activities

Tree-Trimming

- December 12,13

Class Activities

- December 16

Breakfast (Dress-up)

- December 17, juniors (preschool – grade 2)
- December 18, seniors grade 3- grade 6)

Pyjama Day

- December 19 (preschool-grade 2)

Ugly Sweater Day

- December 19 (grade 3-grade 6)

Class Parties

- December 20

BIRT the 2024-2025 Dalkeith GB agree to dress-down activities including junior and senior breakfast/ Dress-up Day on December 17th and 18th, BIFRT the 2024-2025 Dalkeith GB approve a pyjama day for the juniors (preschool-grade 2) and an ugly sweater day (grade 3- grade 6) on December 19 to facilitate these activities.

Approved/Passed without objection / unanimously Teacher's Report

6. Teachers Reports (Activities reported by Stephanie Mallozzi)

- Halloween Activities was a big success including a virtual school-wide Bingo activity.
- Remembrance Day
- Planning and looking forward to December activities

7. Regional Delegate Report

- Tabled to next meeting

8. PPO Report (Mr. Wright speaking for PPO)

8.1 Fundraising Updates

- \$996 was raised with Bake Sale activity.
- \$650 was raised with pizza fundraiser
- Went over pricing for coffee, hot chocolate and k-cups for upcoming fundraiser
- Grade 6 will be setting up a kiosk and will be selling baked goods, cookies in a jar, and more.
- Letter will be sent out to parents in the weekly report re: sox in a box, canned goods and coffee fundraiser.
- Due to short notice, whatever is left-over will not go to waste and will be given to students in January or February.

BIRT the 2024-2025 Dalkeith GB approve a Pizza Fundraiser with Vincent's Pizzeria in conjunction with Mother's Day in May, BIFRT that we will do a Felix and Norton fundraiser in February with profits going towards student life activities.

Approved/Passed without objection / unanimously

9 New Business for Next Meeting

- Snow cone machine purchased through fund 8 money
- Mr. Wright will be looking at the clerical error (\$3048) and if it is not an error, we will look into purchasing a warmer and a push-cart.
- Olha has a contact for restaurant equipment and is asking what we would need. Patty S will send Olha a list of what is needed.

10 Question period – no questions

11 Meeting adjourned at 8:40pm

Wright, Principal

J.
O. Dudych, Chairperson