

Dalkeith Governing Board
Minutes
Thursday, Oct.16, 2025 (6pm @ Dalkeith)

Present: Olha Dudych, Cristina Iafrancesco, Catherine Lafleur, Sonia D'Addario, Francesca Vaccaro, Tamu Townsend, Mary Manna, Stephanie Mallozzi, Patty Vlakis, Patty Smyth

John Wright (Principal), Maria Corsi (Commissioner)

1. Meeting was called to order at 6:08.
2. Approval of agenda with amendments: JW adding items **5.8** Holiday Events and **8.8** Kitchen Equipment to new agenda. All in favor.
3. Approval of the minutes of the September meeting with corrections: Meghan Scott was omitted from the Governing Board table of representatives and has now been added. Francesca Vaccaro was listed twice and has been corrected to appear once. With these corrections, the minutes of September 11th were approved.
Approval of the minutes of the June meeting were approved with with no corrections or additions:
Motioned by Olha. Seconded by Mary . All in favor.
4. Ongoing Business (Emailed Resolutions if any):

BIRT the 2025-2026 Dalkeith Governing Board approve a budget of up to \$350.00 from fund 3 to purchase food for a Thanksgiving lunch for all students on Friday, October 10th, 2024. The lunch is at no cost to the students, but we are asking for two (2) non-perishable food items to begin our food basket donations. Lunch will begin at 12:00pm exceptionally on October 10th to facilitate the event.

No objections at meeting.

The following resolutions were approved by email and are hereby ratified

BIRT the 2025-2026 Dalkeith GB approve asking for socks to participate in the "Sox-in-a-Box" board initiative in addition to continuing to ask for non-perishable foods for our food banks.

BIRT the 2025-2026 Dalkeith GB approve a budget of up to \$200.00 from fund 3 to replenish and get some new outdoor yard/snow toys for the kids.

4.1 Standing Rules and Procedures New Business:

1. **BIRT the 2025-26 DGB adopt the following inter rules of conduct based on those set forth in the 2010- 2011 school year (minutes of October 21st, 2010) for the Dalkeith Governing Board. With a new addition this year to allow virtual meetings to be held in place or in person meeting. Virtual meetings will be held 6:30pm or 7:00pm (depending on daycare situation) and in-person at 6:00pm**
2. **Emailed resolutions**:-Upon receiving the motion via email, Governing Board members are to respond within 48 hours. Responses not received with 48 hours will be considered abstentions. Enough responses must be received with the allotted time to meet the established quorum of the 2025-26 Governing Board. Should the motion pass, it will come into effect 48 hours after the motion has gone out. The motion will be read into the minutes of the next Governing Board meeting.
3. **Frequency and Duration**: - The 2025-26 Dalkeith Governing Board shall reserve regularly between 6 – 8 p.m. on the third Thursday of each month (unless other dates are required or conflict with another school event). At 8 p.m., a motion should be tabled to recommend a 15-minute extension. Up to two extensions may be requested. At the end of the two extensions, all motions will be tabled, and another meeting called. **Virtual meetings will begin at 6:30pm and in Person meetings will begin at 6:00pm.** Changed October 2023
4. **Virtual Meetings**: Meetings can be held virtually in place of in-person meeting.

4.2 Outstanding GB roles Treasurer + Vice Chair if needed

4.3 Daycare Handbook amendments

4.4 Informational Varia

BIRT the 2025-2026 Dalkeith Governing Board approve to let the staff choose a dress down day for the students up to 2 a month (if a meeting is not happening in a timely manner).

Approved/Passed without objection / unanimously

5. Principals Report:

5.1 Current State of Budget

LTMR the Principal, Mr. J. Wright went over the current state of the budget

Approved/Passed without objection / unanimously

5.2 Field Trips

BIRT the 2024-2025 Dalkeith GB allow the Principal and staff to present field trips to the affected parents between meetings so long as they involve no extra cost to the parent and will not affect arrival or dismissal time.

Approved/Passed without objection / unanimously

5.3 Dress Down Days:

2025-2026 Dalkeith Governing Board approve to let the staff choose a dress down day for the students up to 2 a month (if a meeting is not happening in a timely manner)

Approved/Passed without objection / unanimously

5.4 Signing Authority (Daycare)

BIRT the 2025-2026 Dalkeith GB approve the Daycare spending up to [\$1000.00] per order for snacks.

Approved/Passed without objection / unanimously

5.5 Halloween Activities + Dress Up Day

BIRT the 2025-2026 Dalkeith GB approve Halloween activities including a dress down day to take place October 31st. BIFRT the 2025-2026 Dalkeith GB approve a budget of up to [\$350.00] from fund 3 be allocated to facilitate this activity day

Approved/Passed without objection / unanimously

5.6 Principal's Cell Phone

BIRT the 2025-2026 Dalkeith GB approve spending from fund 5 to reimburse the principal for the cost of his cell phone to the amount of the current board plan \$35.00.

Approved/Passed without objection / unanimously

5.7 Service Dog Budget

BIRT the 2025-2026 Dalkeith GB approve a budget of up to [\$400.00] from fund 3 to cover the costs of the facility Service Dogs (Kira and Jessie) not included in the contract (I.E. grooming, extra pet supplies, bags, leashes, etc.)

Approved/Passed without objection / unanimously

5.8 Holiday Activities

JW will be sending out letter to parents asking for \$45 to contribute to the BCC snack program. Stephanie Mallozzi will look into Santa Bus, Face painting, Mascot, Balloons, etc.

BIRT the 2025-2026 Dalkeith GB approve a budget of up to [\$1500.00] to facilitate Holiday activities.

Approved/Passed without objection / unanimously

5.9 Daycare Prices

BIRT the 2025-2026 Dalkeith GB approve the new structure of Daycare fees/hanbook as follows: Regular Daily Rate: 9.70\$/Day, Pedological Day Rate: 16.00\$/day, Occasional/Sporadic: Morning 6.40\$/morning, Afternoon 7.20\$/afternoon, Morning + Afternoon 13.60\$/day

Approved/Passed without objection / unanimously

6. Teacher's Report: Stephanie Mallozzi

- Terry Fox went well
- Thanksgiving lunch was fun and food was delicious. Thank you to Patty Smyth and PPO
- Sox in a Box event upcoming and more info to come
- Collecting non-perishable foods
- Fun Halloween activities planned

6.1

6.2

6.3 Informational varia

7. Regional Delegate Report:

Nothing to report

8. P.P.O. Report:

8.1 Fund Raising Activity Bake Sale

BIRT the 2025-2026 Dalkeith GB approve a Bake Sale to take place with PTI, profits going towards [student life activities]

Approved/Passed without objection / unanimously

8.2 Fund Raising Activity Coffee

BIRT the 2025-2026 Dalkeith GB approve a Coffee Fundraiser with Q-Bec Café et al to take place in November/December, profits going towards [student life activities]

Approved/Passed without objection / unanimously

8.3 Fund Raising Activity Pizza

BIRT the 2025-2026 Dalkeith GB approve a Pizza Fundraiser with Fratelliz's Pizzeria et al to take place twice a year (Nov & May), profits going towards [student life activities]

Approved/Passed without objection / unanimously

8.4 Fund Raising Activity Cookie Fundraiser

BIRT the 2025-2026 Dalkeith GB approve a fundraiser selling Felix and Norton Cookies (in Feb / Valentines Day)

Approved/Passed without objection / unanimously

8.5 Fund Raising Activity New Idea 1

BIRT 2025-2026 Dalkeith GB approve a fundraiser selling Card Games

Approved/Passed without objection / unanimously

8.6 Fund Raising Activity Auction

Christina talked about an online auction as a possible fundraiser.

BIRT that the above activity was tabled for future meetings, TBD

No objections

8.7 Fundraising Activity Bazaar

Christina talked about a possible Bazaar fundraiser. It was motioned by Olha D to remove this activity

BIRT that the activity mentioned above is no longer wanted by GB.

No objections

8.8 Kitchen Equipment

BIRT 2025-2026 Dalkeith GB approve a budget of up to \$500 to purchase a Rolling cart/trays from fund 8 to facilitate kids facilities.

Approved/Passed without objection / unanimously

8.9 Dynamics

Christina I enquired about funds for Dynamics. JW will get pricing from Dynamics and will send out an email resolution.

9. Commissioner's Report: Maria Corsi

LTMR that Maria Corsi went over the current state of the Government Budget Cuts

A 15 minute extension to meeting was motioned by Olha and seconded by Mary.

10. New Business for Next Meeting

10.1 Educational Project

JW to send lengthy Documents via email

Adjournment motioned by Olha D that meeting be adjourned at 8:15pm, seconded by Mary M.
All in Favor.

J. Wright, Principal

O. Dudych, Chairperson