Edinburgh Governing Board Meeting
Wednesday May 20, 2026
Online on Teams

Present: Laetitia Kachmar, Travis Hall, Frederic Arcouette, Alexandra Kelebay, Claudia Iacampo, Jean-Michel Brunet, Pina Trengia, Geneviève Hébert, Michal Muallem, Geneviève Guay, Stéphane Vaval, Abdelghafour El-Hama, Anthony Rainone

Absent: Navid Azadi, Johanna Miller, Giselle Alleyne, Ivo Marloh, Paola Samuel

AGENDA

1. Welcome
The meeting was called to order by the Chair, Travis Hall, who welcomed all members.

2. Adoption of agenda
Motion to adopt the agenda: Frédéric Arcouette; seconded by Jean-Michel Brunet.

3. Approval of Minutes of April 15, 2026
Motion to approve the minutes of April 15, 2026: Frédéric Arcouette; seconded by Alexandra Kelebay.

4. Business Arising from Previous Minutes
None.

5. New Business:

5.1 School Calendar (2026-2027)

Ms. Kachmar met with the Staff Council regarding the school calendar. Snow days are limited and may need to be taken following the winter period. Additional specific dates will be communicated separately, as this calendar primarily concerns holidays and pedagogical days.

Motion to approve the 2026–2027 school calendar: Michal Muallem; seconded by Jean-Michel Brunet.

5.2 School Supplies (2026-2027)

Ms. Kachmar noted that the school supplies list remains very similar to last year's. The only significant change is to the dress code, which now includes a physical education t-shirt and polo shirt with the Edinburgh crest with the school's new dress code supplier *The Industree*.

Motion to approve the 2026–2027 school supplies list: Alexandra Kelebay; seconded by Claudia Iacampo.

5.3 Code of conduct (2026-2027)

Ms. Kachmar explained that several items were added to the Code of Conduct. These items will appear in the student agenda and parents will be asked to sign the document to ensure expectations are clear.

New additions include:

- Candy, chocolate, chips are not recommended and chewing gum are not permitted.
- Toys, fidgets, balls, and similar items are not allowed unless required and provided by the school.

Motion to approve the 2026–2027 Code of Conduct: Alexandra Kelebay; seconded by Michal Muallem.

5.4 Standards and Procedures document (2026-2027)

Ms. Kachmar explained that the document remains largely unchanged from this year. It is considered a living document and may be modified as needed. The document outlines what should be evaluated each term.

Motion to approve the 2026–2027 Standards and Procedures document: Jean-Michel Brunet; seconded by Geneviève Hébert.

5.5 ABAV End of Year Report

Ms. Kachmar explained the ABAV report.

Motion to approve the ABAV End-of-Year Report: Frédéric Arcouette; seconded by Alexandra Kelebay.

6. Reports

6.1 Principal

- The Sugar Shack event on April 21 was a major success with excellent weather.
- Pasta Night on April 23 was well attended and enjoyable.
- Jump Rope for Heart on April 24 raised $1,635.
- Several Play Based Learning K4 and K5 workshops were held in May, some involving parents. These were hosted by Ms. Sharon and more workshops are planned.

- A workshop on healthy relationships for Cycle 1 and Cycle 2 students with a life coach provided strategies for students and staff focused on communication and understanding.
- Orientation Day on May 8 was held in the gym in a new format and was very successful.
- Denim Day took place on May 12. Edinburgh Staff donated towards the cause.
- May 8 was also the final library day. Special thanks were extended to the librarians.
- The Halo Race on May 14 was a successful and enjoyable event.

6.2 Commissioner

- No report.

6.3 Treasurer

- Frédéric Arcouette reported that all finances are in good standing and there is nothing further to report.

6.4 Parent Delegate (EMSBPC)

- Michal Muallem reported concerns across the EMSB regarding school infrastructure. Students and staff in some schools have reported breathing issues and concerns about possible asbestos exposure. A questionnaire has been circulated for feedback. Michal noted that each school has its own concerns and that she continues to listen to issues being raised.

6.5 Teacher

- Jean-Michel Brunet reported that the Halo Race was successful despite slightly different course arrangements this year. He thanked parents for providing tents and Mr. Cho for organizing the event.
- Staff are now preparing for end-of-year activities, including:
    - Another multi-grade activity (Field Day)
    - End-of-year exams
- Mme Geneviève Guay also commented positively on the team-building activities, noting excellent feedback and observing that students are becoming less shy. The same format will continue next year. Mr. Cho also featured the activities in *The Informer*.

6.6 Home and School Liaison

- Home and School continued its monthly activities, including TCBY and Pizza Days, and introduced a new special lunch option in May with Onigiri Shop.
- Pasta Night on April 23 was a fun and successful event; however, it was noted that participation appeared stronger among the younger grades. Home and School will look at ways to better include the older grades in future events.

- Preparations are now underway for the final event of the year, the Spring Fair on June 4.

6.7 BASE

- None. Giselle Alleyne absent.

7. Varia

Addition of a Grade 3 field trip to Maison Nivard-de-Saint-Dizier on June 5.

Motion to approve the Grade 3 field trip: Alexandra Kelebay; seconded by Claudia Iacampo.

8. Correspondence

None.

9. Question period

None.

10. Adjournment

Motion to adjourn: Abdelghafour El-Hama; seconded by Frédéric Arcouette.

Meeting adjourned at 7:30pm.