Governing Board Meeting #2

Wednesday, October 21, 2026

TEAMS

Attendance:

- **Present**
  Mc. Chilelli, Patricia C., Amanda M., Sophie M., Amanda G., Cedryck A-L., Chad L., Sarah A., Ida L., Tanya B., Melodie C., Melanie B.
- **Absent**
  Maria C. (commissioner)

Meeting called to order at 6:31 PM

1. Addition to the agenda: Fashion Show

- **Moved by:** Patricia C.

2. Adoption of minutes from September 29, 2026

- **Moved by:** Cedryck A-L.
- **Seconded by:** Tanya B.

3. Business Arising:

- **Chocolate Fundraiser: Google Form**
  - A Google form was sent out to GB members by Ms. Chilelli to survey their preference of chocolate fundraising packages. The winner was the 2 for $5 peanut-free bar variety case. The box costs $50. We sell for $100 and therefore make $50 in profit.
  - Ms. Chilelli reached out to the company for the next steps and cc'd Patricia C. Patricia C. is open to and looking for volunteers/help for the chocolate fundraising.
  - The GB members were presented with two options:1 box per family, or one box per child. The decision was made to offer 1 box per family. Families will

have the option to order a second box should they wish. Patricia will order 10% extra boxes. Any leftover chocolates will be sold at the November Christmas Market Fundraising Event.

- A discussion about the timeframe to sell chocolates was brought up. It was discussed that the timeframe should be about a month. Chocolates will be distributed beginning of November.
- A discussion about partial boxes sold was presented. Ms. Chilelli suggested that from experience it is best to inform families that boxes must be sold in full. No partial sold boxes will be accepted. Collecting money from partial sold boxes can be challenging. Ms. Chilelli will reach out to the company to inquire about unsold boxes – will they take them back?
- Melanie B. suggested that we survey parents to ask them how many boxes they would like. It was decided that a Google Form will be sent out to offer parents the option to order more than one box. No response = 1 box per family automatically.

4. New Business:

- **Parent Committee Delegate**
  - A parent committee delegate is needed to represent EMS. Ms. Chilelli asked if anyone is interested.
  - Amanda G. volunteered to be a representative. She will attend when available.

- **Governing Board Dates 2026-2027**
  - The dates suggested by Ms. Chilelli were discussed. All dates were agreed upon by the GB members. There is a possibility for an alternate date for the January 21st meeting. The GB calendar was approved.
  - **Moved by:** Cedryck A-L.
  - **Seconded by:** Ida L.

- **Ottawa Field Trip Approval (Grade 6)**
    - Ms. Chilelli presented the Ottawa trip to the GB members for approval. The outing will take place on Monday, June 21, 2027. Students and staff would leave at approximately 6:45 AM and would return around 8:00 PM/. The cost is $190 per student. A contribution of $90 will be asked per student. A payment plan option will be offered to families.
    - **Moved by:** Patricia C.
    - **Seconded by:** Chad L.

- **Fashion/Music Show 2027**
    - Ms. Chilelli presented the idea of hosting a second annual Fashion/Music Show. Last year's show was successful and raised approximately $5000. Ticket prices would be $10 per adult and $5 per child under the age of 12. Snacks and drinks would also be sold during the event. The goal is to fundraise for our music and technology programs. Auditions would begin in the coming weeks. We already have two potential sponsors on board. The music portion would be for grades 4-6 and the fashion portion would be for grades 5-6 (possibility of grade 4).
    - Patricia shared positive feedback from last year with other members of GB who were not present last year. She mentioned the event and experience being inclusive, fun, and a self-esteem booster for all.
    - **Moved by:** Amanda M.
    - **Seconded by:** Melanie B.

5. Reports

- **Principal Report**
    - **Staffing:** Considering student's needs, a 50% teacher position was offered to EMS for extra support in kindergarten. A teacher was hired in K5B (Ms. Maria's Class). The teacher will be working on Tuesdays, Wednesdays, and half day on Thursdays. Ms. Chilelli as requested for the

position to be increased to 100% to help with the needs in the other classes. She was told maybe later this would be possible. In daycare, posts have been filled. We are short one staff member.

- **Terry Fox:** We have reached tier one and two of our fundraising goals. As such, students will be rewarded a free dress down day on Tuesday, October 27. Ms. Sandra T will also be preparing a special treat at recess after Halloween. We are just shy of tier three which would reward the students with an extra recess.
- **Open House:** In the past, we have received funding to purchase materials for our Open House Event. This year, there is no budget. Ms. Chilelli is requesting to use, up to $500, to purchase materials needed for Open House from the PPO money. A new updated banner and other small items would be purchased.
- **Moved by:** Tanya B.
- **Seconded by:** Ida L.

- **Teacher Report**
  - **Cycle 2 Workshop:** Cycle 2, LC1 and Wings 2 have been participating in a board games workshop. Every Tuesday for 6 weeks. Students play various board games (unconventional ones) that teach problem solving and language skills.
  - **Lunch Clubs:** The lunch time clubs have started this week and are in full swing.
  - **House Assembly:** Tomorrow is the House Assembly. The results of the elections will be announced. We held our school wide elections last week. The LMAC volunteers also came in to volunteer.

- **Daycare Report**
  - Nothing to report.

- **PPO Report**
    - Ms. Chilelli presented on behalf of PPO. The Halloween preparations for the haunted house have begun. JKF student volunteers were at school on Thursday to help bring materials up from the basement.

- **Commissioner Report**
    - Absent: No report

6. Varia/Question Period

- No questions or concerns to address.

7. Date of next meeting: Monday, November 23, 2026

8. Adjournment: 7:04 PM

- **Motioned by**: Melanie B.