### Elizabeth Ballantyne School 314 Northview Avenue Montreal West, QC H4X 1E2

#### MINUTES OF THE MEETING OF THE ANNUAL GENERAL ASSEMBLY

September 5<sup>th</sup>, 2024

#### Present:

Stewart Viita, Anthony Nitti, Lori Press, Melissa Robertson, Andrea Gruia, Kevin Alladin, Robert Lennox, Krissy Steczko, Chelsea Gaul, Tanyikah Garnett (Parents), Joseph Lalla (Commissioner), Saverio Servello (Principal), Lucia De Petrillo (Staff Assistant)

## 1. Opening & Welcome:

The Principal, Mr. Saverio Servello, opened the meeting and welcomed everyone.

#### 2. Purpose of the Annual General Assembly

Mr. Servello explained the purpose for this meeting - there are three parent positions (2 year mandate) open on the Governing Board

### 3. Appointment of Secretary:

Lucia De Petrillo volunteered to take the minutes for this meeting. A secretary will be appointed at the first meeting of the Governing Board.

### 4. Adoption of the Agenda:

On motion duly made (Lori Press) and seconded (Robert Lennox), the agenda was adopted as presented.

# 5. Presentation of the roles and responsibilities of the members of the Governing Board:

Mr. Servello explained the roles and responsibilities of members of the Governing Board.

### 6. Presentation of the returning Members of Governing Board:

There are three parents who are currently sitting on the Governing Board, they will be completing the second year of a 2-year mandate) - Robert Lennox (present), Stephanie St Onge (absent) and Louise Jaslow (absent).

#### 7. Election Procedure

Mr. Servello explained the election procedure.

#### 8. Call for nominations

Anthony Nitti, Lori Press and Chelsea Gaul volunteered to take the parent positions on the Governing Board.

#### 9. Governing Board Elections:

As there were no other candidates, Anthony Nitti, Lori Press and Chelsea Gaul were appointed by consensus. Melissa Robertson and Andrea Gruia agreed to act as alternates.

The teaching staff members of the Governing Board are Scott Thompson, Gianna Mardakis, Joelle Dimitri and Patti Surette.

## 10. Election of EMSB Parents' Committee (EMSBPC) Representative:

The appointment of the representative (and alternate) was tabled to the next meeting.

# 11. Election of EMSB Parents' Committee (EMSBPC) Alternative

The appointment of the representative (and alternate) was tabled to the next meeting.

# 12. Parent Participation Organization:

Tanyikah Garnett and Andrea Gruia expressed interest and will meet with Mr. Servello to discuss the formation of a Parent Participation Organization.

## 13. Date of Next Meeting and Adjournment:

There being no further business, the meeting was adjourned at 8:10 p.m. The next meeting will be held on Tuesday, October 18 at 6:30 p.m.

| Respectfully submitted,               |                         |  |
|---------------------------------------|-------------------------|--|
| Lucia De Petrillo<br>Acting Secretary |                         |  |
| Signature :                           | Date:September 5, 2024  |  |
| Principal                             |                         |  |
| Rebest Lours                          |                         |  |
| Signature :                           | Date: September 5, 2024 |  |
| Governing Board Chair                 |                         |  |