

Minutes of Executive Committee



Commission scolaire English-Montréal
English Montreal School Board

Meeting	Regular Executive Committee Meeting		
Date	March 18, 2025	Time	5:43 p.m.
Meeting Room	Laurence Patterson Room	Meeting Duration	6 minutes
Meeting Chair	Joe Ortona	Report Author	Me Nathalie Lauzière

Commissioners			
Members		Non-Members	
Quorum: 4			
Joe Ortona, Chair	X	Chelsea Craig	
Pietro Mercuri, Vice-Chair	X	James Kromida	X
Maria Corsi (Teams)	X	Julie Kristof	
Julien Feldman	X	Susan Perera	X
Paula Kilian	X	Mario Pietrangelo	
Jessica Houde-Woytiuk	X	Merika Ramundo	
Sharon Nelson	X	Jennifer Rutt	
		Paola Samuel	

Administrators			
Nicholas Katalifos	X	Mario Cardin	X
Pelagia Nickoletopoulos	X	Radia Dehimi	X
Me Jack H. Chadirdjian	X	Diana Nguyen	X
Me Nathalie Lauzière (Teams)	X	Ann Watson	X
Brigida Sellato	X		

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Item	Description
1.	<p><u>Adoption of Agenda</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the Agenda be approved, as presented.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-03-18-1</u></p>
2.	<p><u>Adoption of Minutes</u></p> <p><u>2.1 Regular Executive Committee Meeting held on February 4, 2025</u></p> <p>IT WAS MOVED BY MS. SHARON NELSON AND UNANIMOUSLY RESOLVED THAT the Minutes of the Regular Executive Committee meeting held on February 4, 2025, be approved as presented.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-03-18-2.1</u></p>
3.	<p><u>Business Arising Out of Minutes</u></p> <p>None.</p>
4.	<p><u>Awarding of Contract – PS24-0830 – Patrol and Security Guard Services – Open Contract (Contrat à exécution sur demande)</u></p> <p>WHEREAS the Material Resource Department needs to conclude an open technical services contract for patrol and security guard services (Contrat à exécution sur demande pour des services de nature technique);</p> <p>WHEREAS the Material Resources Department proceeded with a public call for tender for these services on September 26, 2024, in accordance with the regulations respecting service contracts by public bodies;</p> <p>WHEREAS TRIMAX SÉCURITÉ INC., is the lowest compliant bidder, for a one (1) year period with two (2) renewal options of one (1) year each. The amount of year 1 is \$85,836.25 (taxes excluded) and \$98,690.23 (taxes included) for a total lump sum amount for three (3) years of \$257,508.75 (taxes excluded) and \$296,070.69 (taxes included);</p> <p>WHEREAS the acquisition of services greater than \$250,000.00 requires approval by the Executive Committee as per By-Law 10 Article 114.1;</p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED that the service contract for patrol and security guard services be awarded to the lowest compliant bidder: TRIMAX SÉCURITÉ INC for a total lump sum amount for three (3) years of \$257,508.75 (taxes excluded) and \$296,070.69 (taxes included);</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-03-18-4</u></p>

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5.	<p><u>Awarding of Contract – PS24-0831 – Plumbing Contractors – Open Contract (Contrat à exécution sur demande)</u></p> <p>WHEREAS the Material Resources Department requires the services of plumbing contractors for the maintenance and repairs in all their buildings and requires an open contract (Contrat à exécution sur demande) to carry out the plumbing work;</p> <p>WHEREAS as per art. 19 of the Regulation respecting construction contracts by public bodies, a public body may enter into an open contract (Contrat à exécution sur demande) with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain;</p> <p>WHEREAS the Material Resources Department proceeded with a public call for tender on September 7, 2024, in accordance with the regulations respecting construction contracts by public bodies;</p> <p>WHEREAS Construction Raytech Inc., is the lowest compliant bidder, for a one (1) year period in the amount of \$ 1,058,075.00 (taxes excluded) and \$1,216,521.73 (taxes included) with a renewal two (2) years option of one (1) year each for a total lump sum amount for three (3) years of \$3,174,225.00 (taxes excluded) and \$3,649,565.19 (taxes included);</p> <p>WHEREAS as per art. 20.1 of the Regulation respecting construction contracts by public bodies, when a contract is entered into with several contractors, the requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank. In this case 2) Mécanisation Inc. and 3) Mécanique Électrique CMPL Inc. ;</p> <p>WHEREAS the work performed by contractors greater than \$2,000,000 requires approval by the Executive Committee as per By-Law 10, Article 115;</p> <p>IT WAS MOVED BY MS. SHARON NELSON AND UNANIMOUSLY RESOLVED that the open contract (Contrat à exécution sur demande) for plumbing contractor work be awarded to the three lowest compliant bidders in compliance with their respective ranks: 1) Construction Raytech Inc, 2) Mécanisation Inc. 3) Mécanique Électrique CMPL Inc. The contract is for a one-year period with a possible option to renew the contract for two additional years, one year each, for a total lump sum amount of \$3,174,225.00 (taxes excluded for three years) and \$3,649,565.19 (taxes included for three years);</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-03-18-5</u></p>
6.	<p><u>Group Purchasing – Centre d’acquisitions gouvernementales (CAG) – Tender 2025-7518-06 – Waste Collection Services (Cueillette de Matières Résiduelles)</u></p> <p>WHEREAS the Centre d'acquisitions gouvernementales (CAG) will be conducting public tender no. 2025-7518-06 to secure waste collection services;</p> <p>WHEREAS the English Montreal School Board (EMSB) wishes to participate in this call for tender to award a contract for a period of three (3) years with an option of two (2) additional years individually, from July 1, 2025, to June 30, 2030;</p> <p>WHEREAS it is estimated that the annual purchase cost of these services is \$250,000.00 (excluding taxes) and \$1,250,000.00 (excluding taxes) for the total period of five (5) years;</p>

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	<p>WHEREAS for contracts with a supplier or service provider, when needs are recurrent, these agreements are initiated via Procurement Services and other authorized governmental or local purchasing groups, as per art. 2.8 Supply Agreement of Policy DG-15 - Tendering Process;</p> <p>WHEREAS a resolution from the Executive Committee is required to authorize the School Board to join a group purchasing tender for a service contract involving an expenditure over \$250,000.00;</p> <p>WHEREAS the CAG invited the EMSB to send in their mandate by December 18, 2024;</p> <p>WHEREAS Procurement Services submitted the mandate to the CAG conditional on obtaining the authorization from the Executive Committee of the EMSB;</p> <p>WHEREAS By-Law 10 – Delegation of Powers requires a resolution from the Executive committee to authorize the School Board to conclude a service contract surpassing \$250,000.00;</p> <p>IT WAS MOVED BY MS. JESSICA HOUDE-WOYTIUK AND UNANIMOUSLY RESOLVED THAT the English Montreal School Board participate in the CAG's Tender no. 2025-7518-06 to participate in the Waste Collection Services (Cueillette de matières résiduelles).</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-03-18-6</u></p>
7.	<p><u>Other Business</u></p> <p>None.</p>
8.	<p><u>Adjournment</u></p> <p>IT WAS MOVED BY MS. JESSICA HOUDE-WOYTIUK AND UNANIMOUSLY RESOLVED to adjourn the meeting at 5:49 p.m.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-03-18-8</u></p>

Mr. Joe Ortona, Chair

Me Nathalie Lauzière, Secretary General