

Minutes of Executive Committee



Commission scolaire English-Montréal
English Montreal School Board

Meeting	Regular Executive Committee Meeting		
Date	June 17, 2025	Time	5:30 p.m.
Meeting Room	Laurence Patterson Room	Meeting Duration	3 minutes
Meeting Chair	Joe Ortona	Report Author	Me Nathalie Lauzière

Commissioners			
Members		Non-Members	
	Quorum: 4		
Joe Ortona, Chair	X	Chelsea Craig	
Pietro Mercuri, Vice-Chair	X	James Kromida	
Maria Corsi (Teams)	X	Julie Kristof	
Julien Feldman (Teams)	X	Susan Perera	
Paula Kilian (Teams)	X	Mario Pietrangelo	
Jessica Houde-Woytiuk	X	Merika Ramundo	
Sharon Nelson (Teams)	X	Jennifer Rutt	
		Paola Samuel	

Administrators			
Nicholas Katalifos	X	Mario Cardin	X
Pelagia Nickoletopoulos	X	Radia Dehimi	X
Me Jack H. Chadirdjian	X		
Me Nathalie Lauzière	X		
Brigida Sellato	X		

Minutes of Executive Committee

Item	Description
1.	<p><u>Approval of Agenda</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the Agenda be approved, as presented.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-06-17-1</u></p>
2.	<p><u>Adoption of Minutes</u></p> <p><u>2.1 Regular Executive Committee Meeting held on May 27, 2025</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the Minutes of the Regular Executive Committee meeting held on May 27, 2025, be approved as presented.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-06-17-2.1</u></p>
3.	<p><u>Business Arising Out of Minutes</u></p> <p>None.</p>
4.	<p><u>Awarding of Contract – Tender PS25-0310P – Open Contract – Supply of Grocery Products (Contrat à commandes)</u></p> <p>WHEREAS the English Montreal School Board (EMSB) needs to conclude an open contract (<i>contrat à commandes</i>) with one supplier for grocery, meat, poultry and fish products for its cafeteria, daycares and nutritional support programs;</p> <p>WHEREAS as per article 16 of the <i>Regulation respecting certain supply contracts of public bodies</i>, a public body may enter into an open contract (<i>contrat à commandes</i>) with a supplier when the procurement requirements are recurrent and the quantity of goods, the rate or frequency at which they are acquired are uncertain;</p> <p>WHEREAS the English Montreal School Board was mandated by the Lester B. Pearson School Board (LBPSB) and the Centre de services scolaire de la Pointe-de-l'Île (CSSPI) to establish and lead a cooperative group purchasing tender for a two (2) year contract for grocery, meat, poultry, and fish products, with an option to renew for one (1) additional year;</p> <p>WHEREAS the Lester B. Pearson School Board (LBPSB) and the Centre de services scolaire de la Pointe-de-l'Île (CSSPI) only require the supply of goods for their daycares and nutritional support programs;</p> <p>WHEREAS Procurement Services proceeded with a public tender for these goods on SEO on May 16, 2025, in accordance with the <i>Regulation respecting service contracts by public bodies</i>, and the sole bidder, Dubord & Rainville Inc., was found to be in conformity with the tender specifications;</p> <p>WHEREAS Nutrition & Food Services is recommending that Dubord & Rainville Inc. be awarded the contract for a two (2) year period for the EMSB, LBPSB and CSSPI for an amount of \$6,770,730.30 (taxes excluded) and \$7,784,647.17 (taxes included), with a renewal option for one (1) year, for a total lump sum amount of \$10,156,095.45 (taxes excluded) and \$11,676,970.74 (taxes included) for three (3) years;</p>

Minutes of Executive Committee

	<p>WHEREAS the acquisition of goods greater than \$2,000,000.00 requires approval by the Executive Committee as per By-Law 10, article 113;</p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the open contract for the supply of grocery, meat, poultry and fish products be awarded to the sole compliant bidder, Dubord & Rainville Inc, for a two (2) year period for the EMSB, LBPSB and CSSPI for an amount of \$6,770,730.30 (taxes excluded) and \$7,784,647.17 (taxes included), with a renewal option for one (1) year, for a total lump sum amount of \$10,156,095.45 (taxes excluded) and \$11,676,970.74 (taxes included) for three (3) years;</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-06-17-4</u></p>
6.	<p><u>Other Business</u></p> <p>None.</p>
7.	<p><u>Adjournment</u></p> <p>IT WAS MOVED BY MS. JESSICA HOUDE-WOYTIUK AND UNANIMOUSLY RESOLVED to adjourn the meeting at 5:33 p.m.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-06-17-7</u></p>

Mr. Joe Ortona, Chair

Me Nathalie Lauzière, Secretary General