

Minutes of Executive Committee



Commission scolaire English-Montréal
English Montreal School Board

Meeting	Regular Executive Committee Meeting		
Date	September 30, 2025	Time	5:38 p.m.
Meeting Room	Laurence Patterson Room	Meeting Duration	4 minutes
Meeting Chair	Joe Ortona	Report Author	Me Nathalie Lauzière

Commissioners			
Members	Quorum: 4	Non-Members	
Joe Ortona, Chair	X	Chelsea Craig	
Pietro Mercuri, Vice-Chair	X	James Kromida	
Maria Corsi	X	Julie Kristof	
Julien Feldman	X	Susan Perera	
Paula Kilian – via TEAMS	X	Mario Pietrangelo	
Jessica Houde-Woytiuk		Merika Ramundo	
Sharon Nelson	X	Jennifer Rutt	
		Paola Samuel	

Administrators			
Nicholas Katalifos	X	Mario Cardin	X
Pelagia Nickoletopoulos	X	Radia Dehimi	X
Me Jack H. Chadirdjian – via TEAMS	X	Diana Nguyen	X
Me Nathalie Lauzière	X		
Brigida Sellato	X		

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Item	Description					
1.	<p><u>Approval of Agenda</u></p> <p>IT WAS MOVED BY MS. MARIA CORSI AND UNANIMOUSLY RESOLVED THAT the Agenda be approved, as presented.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-09-30-1</u></p>					
2.	<p><u>Adoption of Minutes</u></p> <p><u>2.1 Regular Executive Committee Meeting held on August 28, 2025</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the Minutes of the Regular Executive Committee meeting held on August 28, 2025, be approved as presented.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-09-30-2.1</u></p>					
3.	<p><u>Business Arising Out of Minutes</u></p> <p>None.</p>					
4.	<p><u>Awarding of Contract – PS24-0825P – Workplace Health and Safety Professional Services</u></p> <p>WHEREAS the English Montreal School Board (EMSB) must ensure the ongoing health, safety, and regulatory compliance of its school facilities, staff, and students;</p> <p>WHEREAS the EMSB requires the services of qualified professional firms for health and safety services;</p> <p>WHEREAS the Procurement Division proceeded to place a public call for tender for these services on SEAO (Système électronique d'appels d'offres), for a one-year contract plus two options of renewal of one year each;</p> <p>WHEREAS a Selection Committee composed of two internal members from the Material Resources Department and one external member was established to review the submissions in accordance with the applicable tendering procedure;</p> <p>WHEREAS in accordance with Article 32 of the Regulation respecting certain service contracts of public bodies (CQLR c. C-65.1, r. 4), when a contract is awarded to multiple service providers, performance requests must be made to the provider who submitted the lowest price. If that provider is unable to fulfill the mandate, the next providers are approached in order of ranking;</p> <p>WHEREAS four (4) four firms were selected and will be solicited by the EMSB in the following order:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Firms</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1. Le Groupe Gesfor, Poirier, Pinchin inc.</td> </tr> <tr> <td style="text-align: center;">2. Environnement S-Air Inc.</td> </tr> <tr> <td style="text-align: center;">3. Englobe Corp.</td> </tr> <tr> <td style="text-align: center;">4. Groupe ABS Inc.</td> </tr> </tbody> </table> <p>WHEREAS pursuant to Article 114.1 of By-Law No. 10, any service contract exceeding \$250,000.00 must be submitted to the Executive Committee for approval;</p>	Firms	1. Le Groupe Gesfor, Poirier, Pinchin inc.	2. Environnement S-Air Inc.	3. Englobe Corp.	4. Groupe ABS Inc.
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	<p>IT WAS MOVED BY MS. MARIA CORSI AND UNANIMOUSLY RESOLVED THAT as recommended by the Selection Committee, the contract for the Health & Safety professional services be awarded to the lowest compliant bidder: Le Groupe Gesfor, Poirier, Pinchin inc. The contract is for a one-year period in the amount of \$128,700.00 (taxes excluded) and \$147,972.83 (taxes included), with a possible option to renew the contract for two additional years, one year each, for a total lump sum amount of \$386,100.00 (taxes excluded) and \$443,918.48 (taxes included) for three years;</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote 6-0-0, Adopted</p>
5.	<p><u>Awarding of Contract – PS25-0529P – Maintenance, Repairs and Filter Replacement of Water Fountains</u></p> <p>WHEREAS the Material Resources Department of the English Montreal School Board (EMSB) needs to conclude a service contract with one supplier for the maintenance, repairs and filter replacement of water fountains in all its buildings;</p> <p>WHEREAS the Procurement Division proceeded with a public call for tender (PS25-0529P) for this service and published it on SEAO on August 5, 2025, in accordance with the Regulation respecting construction contracts by public bodies;</p> <p>WHEREAS the initial contract is for one (1) year with two (2) options to renew of one (1) year each;</p> <p>WHEREAS four (4) bids were received and opened on August 26, 2025;</p> <p>WHEREAS Sani-Fontaines Inc. is the lowest compliant bidder, in the amount of \$218,050.00 (taxes excluded) for year one (1), \$227,940.00 (taxes excluded) for year two (2) and \$238,285.00 (taxes excluded) for year three (3), for a total of \$684,275.00 (taxes excluded) and \$786,745.18 (taxes included) for the three (3) year period;</p> <p>WHEREAS Article 114.1 of By-Law 10 requires approval from the Executive Committee to award a service contract involving an expenditure over \$250,000.00;</p> <p>IT WAS MOVED BY MR. JULIEN FELDMAN AND UNANIMOUSLY RESOLVED THAT the service contract for the maintenance, repairs and filter replacement of water fountains be awarded to the lowest conforming bidder, Sani-Fontaines Inc. The contract is for a one-year period with two options to renew of one year each, for a lump sum amount of \$684,275.00 (taxes excluded) and \$786,745.18 (taxes included) for the three (3) year period;</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 6-0-0, Adopted</p>
6.	<p><u>Other Business</u></p> <p>None.</p>

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7.	<p><u>Adjournment</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED to adjourn the meeting at 5:42 p.m.</p> <p>Vote: 6-0-0, Adopted</p>
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Resolution #E25-09-30-7

Mr. Joe Ortona, Chair

Me Nathalie Lauzière, Secretary General