



# Parent Resources

BROUGHT TO YOU BY THE

## ENGLISH MONTREAL SCHOOL BOARD PARENTS COMMITTEE (EMSBC)

The **EMSBC** is composed of one delegate and one alternate from each school within the school board. It designates parents to take part in various committees established by the school board such as Transportation and Adult Education & Vocational Services Advisory Committee. EMSBC gives advice on subjects conducive to the most efficient operation of the school board. The committee informs the school board of the needs of parents and gives recommendations to the school board on matters such as: school closures, Deeds of Establishment, school calendar, dedication of a school to a special project, and policy on Financial Contributions from Parents or Students. EMSBC also elects representatives to the English Parents' Committee Association (EPCA). EMSBC elects four parent commissioners (one for the elementary level, one for the secondary level, one at large, and one from the Advisory Committee on Special Education Services) to represent them at the Council of Commissioners.

## KEEP UP WITH US ONLINE



[Facebook.com/EMSBCParents](https://www.facebook.com/EMSBCParents)



[emsb.qc.ca/emsb/community/parents/emsb-pc](https://emsb.qc.ca/emsb/community/parents/emsb-pc)

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# Key Groups

## 01. School Governing Board

Each year, every school holds a general assembly of parents to elect representatives to the **Governing Board (GB)**, which is made up of an equal number of parents and school staff. From the elected parents, the general assembly elects a delegate and alternate delegate to the parents' committee. The GB approves issues such as: the educational project, subject time allocation, and school budget. The GB is also consulted on textbooks, instructional materials, and school closings.

## 02. PARENT PARTICIPATION ORGANIZATION / HOME & SCHOOL ASSOCIATION

The **Parent Participation Organization (PPO)** and the **Home & School (H&S)** promote parental involvement through volunteering, fundraising and school activities. They are also consulted on the school's objectives, parent expectations and specific projects or issues.

## 03. ADVISORY COMMITTEE ON SPECIAL EDUCATION SERVICES

The **Advisory Committee on Special Educations Services (ACSES)** advises the School Board on issues which affect children who are learning disabled, intellectually handicapped, hearing and visually impaired, physically handicapped or socially maladjusted. They advise the School Board on issues arising from the delivery of educational services to special needs students and the allocation of financial resources for those services.

ACSES is comprised of parents, teachers, a non-teaching professional, a specialized support person, a principal, a representative from an organization that provides services to special needs students, and officers of the School Board.

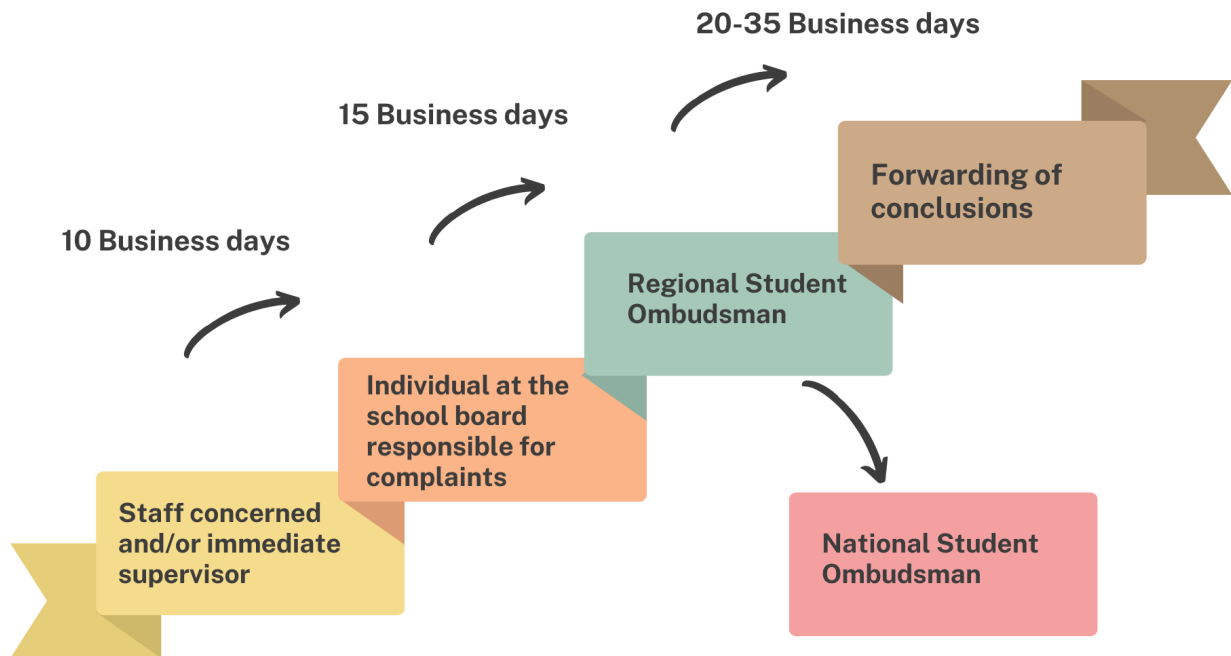
## 04. ENGLISH MONTREAL STUDENT ADVISORY COMMITTEE

The **English Montreal Student Advisory Committee (EMSAC)** is a consultative body of students for the EMSB. Student leaders from across the school board meet every month to develop their leadership skills and have their voices heard. There are 24 student members of EMSAC, two students from each high school in our network of schools. In addition, the youth-sector Regional Directors, two vice-principals and a teacher advise and mentor our students. EMSAC meetings are reported to the Council of Commissioners where their discussions and decisions become a matter of public record.

## 05. COUNCIL OF COMMISSIONERS

The **Council of Commissioners** is elected by the public. It develops a broad vision of the Board, focuses on policy-making, sets organizational objectives and reviews them on a regular basis with a goal to provide the best possible learning conditions for students. Council meetings are held monthly, open to the public, and provide an opportunity to pose questions. Visit the [dedicated webpage to find your commissioner](#) and bookmark meeting dates. [Board minutes, live webcasts and recordings of board meetings](#) are available for the community to consult.

# Complaints Procedure



[emsb.qc.ca/emsb/services/central-services/Complaint](https://emsb.qc.ca/emsb/services/central-services/Complaint)

\* A Regional Student Ombudsman may examine a complaint without the first two steps having been completed, if the Ombudsman is of the opinion that compliance is not likely to adequately correct the situation or that the delay in processing the complaint at the preceding steps renders the intervention of the Regional Ombudsman unnecessary; or, the complaint concerns sexual violence.

## 01. TALK TO YOUR CHILD'S TEACHER

Your child's teachers are one of your most important sources of information. Teachers know your child and can provide you with valuable information. Please allow for 10 working days (approximately two weeks, though this may extend if statutory holidays occur).

## 02. TALK TO YOUR PRINCIPAL

Your principal should be able to

address any questions you may have. Please allow for 15 working days (roughly three weeks or potentially longer due to statutory holidays)

## 03. TALK TO YOUR REGIONAL DIRECTOR

Your Regional Director is an important resource who can help you with any concerns or questions. Please allow for 20 working days (about four weeks, which may increase if a statutory holiday falls within this period).

# Who Do I Call?



## THE EMSB

- ✓ **Administration Building**  
6000 Ave. Fielding, Montréal, QC, H3X 1T4  
**Telephone: 514-483-7200**

Dial "0" for reception

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## OTHER RESOURCES

- ✓ **MEQ (Ministère de l'Éducation de Québec)**  
[quebec.ca/en/education](http://quebec.ca/en/education)
- ✓ **Regional Student Ombudsman**  
[plaintes-pne@pne.gouv.qc.ca](mailto:plaintes-pne@pne.gouv.qc.ca)  
1-833-420-5233
- ✓ **English Parents' Committee Association (EPCA)**  
[president@epcaquebec.org](mailto:president@epcaquebec.org)  
514-778-EPCA (3722)  
[epcaquebec.org](http://epcaquebec.org)
- ✓ **LEARN Québec**  
[learnquebec.qc.ca](http://learnquebec.qc.ca)  
450-622-2212
- ✓ **Allô Prof**  
[alloprof.qc.ca](http://alloprof.qc.ca)  
1-888-776-4455
- ✓ **Tél-Jeunes**  
[teljeunes.com](http://teljeunes.com)  
1-800-263-2266
- ✓ **Kids Help Phone**  
[kidshelpphone.ca](http://kidshelpphone.ca)  
1-800-668-6868
- ✓ **Info-Santé 8-1-1**
- ✓ **Ministère de la Santé et des Services sociaux**  
[msss.gouv.qc.ca](http://msss.gouv.qc.ca)  
1-877-644-4545
- ✓ **Medic Alert Foundation Canada**  
[medicalert.ca](http://medicalert.ca)  
1-800-668-1507