



PERSONAL DEVELOPMENT AND COMMUNITY INVOLVEMENT ANIMATOR
General Circular No. P3 / 2141

Place of Work:	Educational Services, CLC Montreal North
Status:	100% Replacement Position
Hourly Rate:	\$30.07 to \$49.89
Start Date:	Immediately
Immediate Superior:	Director

Nature of the Work

The position of personal development and community involvement animator encompasses, in particular, responsibility for the development and implementation of programs of activities of a community, humanitarian and inner life dimension designed to help students develop greater self-awareness and the autonomy and responsibility needed to contribute to a harmonious and supportive society, while respecting the rights and freedoms of conscience.

Main tasks and responsibilities

Develops and sustains partnerships with schools, families, community organizations, institutional partners, to support student success, community involvement, and equitable access to services, programs, and opportunities.

Plans, coordinates, and supports initiatives, programs, activities, and projects that promote students' personal development, social engagement, leadership, well-being, academic success, and participation in community life.

Identifies community needs, assets, and priorities through consultation, information gathering, and collaboration with stakeholders, and contributes to the development, implementation, and evaluation of action plans that respond to those needs.

Provides information, guidance, and recommendations to school administrators and staff regarding community realities, partnership opportunities, available resources, and issues affecting students, families, and community development, while supporting the integration of community resources into school initiatives.

Represents the school board and participating schools on community committees, networks, and collaborative initiatives, promoting communication, coordination, advocacy, and knowledge-sharing among stakeholders.

Identifies funding opportunities and resources to support school and community initiatives, and shares effective programs, strategies, and best practices with partners and networks.

Requirements and Qualifications

- Bachelor's degree with an appropriate specialty, notably; facilitation; anthropology; social life
- Fluency in English (both oral and written) and have a strong working knowledge of French (both oral and written)
- Excellent communication, organizational, analytical, interpersonal and creative skills
- Proficiency in Microsoft office
- Ability to work collaboratively in a team environment

To view the job description as outlined in the classification plan [click here](#) or visit their website <http://cpn.gouv.qc.ca/en/cpnca/classification-plans/>

Interested candidates should send their letter of interest and curriculum vitae to jobs@emsb.qc.ca to the attention of Ms. Ann Watson, Director of the Human Resources Department, **by Wednesday, October 14, 2026.** Please refer to the circular number in your letter of application.

The masculine gender was used in this posting to facilitate the reading. The English Montreal School Board has implemented an Equal Access Employment Program in accordance with the Act respecting equal access to employment in public bodies and encourages applications from women, members of visible and ethnic minorities, aboriginal and handicapped peoples.