



JAMES LYNG

HIGH SCHOOL

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Governing Board Meeting Notes Wednesday, October 23rd, 2024 at 4:45 P.M. on Teams

1. Welcome

1.1 Attendance

Farah Mulki, Jennifer Rutt, Erika Marsan, Gloria Lombardi, Jean-Philippe St-Louis, Darlene O'Connor, John Devlin, Lise Kuhn (Vice Principal), Alexander Kulczyk (Principal)

Regrets:

Annabella Ottoni, Mathew Maxham, Jonathan Sbrollini, Julien Feldman

Alexander Kulczyk chaired the meeting until a new Chair of the Governing Board (GB) was elected for the current year.

1.2 Public Question Period #1

No questions from the public were asked.

1.3 Additions to the Agenda

No additions were made to the Agenda

1.4 Approval of the Agenda

The Agenda was approved as is.

2. New Business

2.1 List of members of 2024-2025 Governing Board (GB)

Parents :

Jennifer Rutt, Jean-Philippe St-Louis, Farah Mulki, Gloria Lombardi

Alternate:

Erika Marsan, Mubeenah Mughal

Student representative :

Annabella Ottoni

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Teachers :

John Devlin, Matthew Maxham

Special education technicians & attendants:

Darlene O'Connor

School Administrators:

Alexander Kulczyk (Principal)

Lise Kuhn (Vice Principal)

Community partners:

Jonathan Sbrollini (Camp Lift)

EMSB Board commissioner

Julien Feldman

2.2 Election of Secretary

Jean-Philippe St-Louis volunteered to act as secretary for the upcoming year. He was elected Secretary.

2.3 Election of Chair

Jennifer Rutt and Gloria Lombardi both stood for election as Chair of the GB. They both introduced themselves and expressed their reasons why they should be elected. A vote was taken after their presentation. It was decided and approved that voting members would submit their votes by e-mail to Mr. Alexander Kulczyk. Mr. Kulczyk then announced that Jennifer Rutt was elected Chair,

Jennifer Rutt then took over the chairmanship of the meeting.

2.4 GB Meeting Dates

Alexander Kulczyk proposes that the GB meet seven times during the school year. The next meetings will take place on November 20, 2024, January 22, 2025, February 19, 2025, April 16, 2025, May 21, 2025 and June 4, 2025.

This schedule has been approved by the GB. Most meetings will be held on Teams, but all agree that some will be held in person at the school.

2.5 Community Reps

Jonathan Sbrollini, from Camp Lift, a registered non-profit organization whose mission is to contribute to the academic perseverance of young people attending high school by offering activities to raise awareness and educate them about healthy lifestyle habits, accepted to maintain his involvement on the GB as a community representative. Mr. Sbrollini was unable to attend this meeting but will take part in future GB meetings.

No other community representatives have confirmed their participation.

Items Requiring Discussion & Approval

2.6 Approval of AGA September 2024 Minutes

The September 2024 Minutes were approved with a minor modification and are to be sent to the GB members after the meeting by Lise Kuhn. Jean-Philippe St-Louis moved for the approval of the agenda and the motion was seconded by Gloria Lombardi.

2.7 Rules of Internal Procedures and Guidelines for Conduct

Alexander Kulczyk suggested that the GB use the EMSB standards internal rules for Governing Board. Gloria Lombardi moved for this proposition and the motion was seconded by Jean-Philippe St-Louis. Alexander Kulczyk will forward the document to all GB members after the meeting.

2.8 Approval for Daytime Field Trips

Alexander Kulczyk suggest that the GB gives a blanket approval for all the upcoming field trips that will be organized by the school staff. He explained that the school staff will organize field trips that are adapted to the students' needs and have an educational purpose. He also stated that he will report to the GB afterwards and make sure that the school staff makes good choices. Darlene O'Connor moved for this proposition and the motion was seconded by Farah Mulki.

2.9 Approval for Fundraisers

Alexander Kulczyk explains that students will once again use coffee sales to fund graduation activities. Alexander Kulczyk promised to report back to the GB throughout the year.

2.10 Fund 3 Transfer

Alexander Kulczyk wishes to transfer \$1,575 from Fund 3 to Fund 5. These are funds from last year that would allow the school administration to provide \$30 per teacher to purchase materials for their classroom. Gloria Lombardi proposed the motion, which was seconded by Jean-Philippe St-Louis.

2.11 Added Pedagogical Day

Alexander Kulczyk explains that an extra pedagogical day has to be added to the school calendar. He is suggesting November 15, 2024. Darlene O'Connor proposed the motion, which was seconded by Gloria Lombardi. A communication will be sent to all students and their parents to inform them of this change.

3. Reports

3.1 Student's Report

No student's report was presented to the GB.

3.2 Principal's Report

Alexander Kulczyk and Lise Kuhn declared that the school year had gotten off to a good start and that the students were in good spirits. Mr. Kulczyk thanked Mrs. Kuhn and the entire school staff for welcoming him as the new principal.

Mr. Kulczyk stated that James Lyng has 158 students this year, compared to 148 last year.

The building is currently being renovated. Three classrooms were renovated at the beginning of the year in the section known as the Annex. These classrooms are equipped with a smart board. The next phase is underway and consists of renovating the washrooms. The last phase of renovation is still to come, and they will be repairing the intercom system and renovating the changing rooms.

Other points of information were shared by the principal:

- The school opened on August 29, 2024. A tour of the building was offered to new students.
- The code of conduct was presented to all students on September 12, 2024.
- Camp Lift has recently begun its work with the school.
- A presentation on anti-bullying was given to students.
- On October 1, 2024, the free lunch program was launched 4 days a week (Monday, Tuesday, Thursday and Friday). Two days were added to the free lunch program by the EMSB.
- SAIL students went apple picking recently.
- Photo Day was held on September 15, 2024.
- An open house was recently held for next year's students. Four families attended.
- Few James Lyng students will participate in an EDI committee organized by the EMSB.

3.3 Teacher's Report

No Teacher's report was presented.

3.4 Special education technicians & attendants' Report

No Special education technicians & attendants' Report was presented. The GB is welcoming Darlene O'Connor.

3.5 Parent's Committee Report

Jennifer Rutt (Parents' Committee representative) and Jean-Philippe St-Louis (alternate) attended the last Parents' Committee meeting. Jennifer Rutt reported that at the last meeting, parents were elected to various committees. Jennifer Rutt announces that she has been elected Parent Commissioner.

3.6 Commissioner's Report

No Commissioner's Report was presented.

3.7 PPO Report

Alexander Kulczyk has indicated that he will be organizing a first PPO meeting in the near future. A date has been identified for this first meeting: November 6, 2024 on Teams.

4. **Varia**

No Varia items were added to the Agenda.

5. **Public Question Period #2**

No questions from the public were asked.

Adjournment of the GB Meeting.

Jean-Philippe St-Louis proposed the motion, which was seconded by Darlene O'Connor.