



# WORK-ORIENTED TRAINING PATH

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## ABOUT

This program is designed to give students experience in real work environments. Each student attends work placement at a local business. Students work alongside an employee for support and guidance to perform tasks in a safe environment. During school hours, they will learn the primary academic subjects: English, math and French. They will also be learning about the job market and how to succeed once they leave high school. Skills such as time management, emotional regulations, work behaviours and overall employability will be taught.

## OVERVIEW

The teacher meets with the employer to give details of the student and their expectations. Employers provide a "workplace supervisor" who fills out the student evaluation form twice to measure students' progress and provide feedback. Once the student begins, school professionals will perform regular visits for guidance and support to the student and workplace supervisor. Students meet with school professionals outside of work hours for extra training, problem solving and feedback throughout their experience.

## STUDENTS WILL

Work as a stagiaire (no wages or salary) and follows the school calendar  
Be covered by English Montreal School Board Insurance and CSST  
Work up to 2 days per week when the teacher believes they are ready.  
Work within school hours depending on the job



### Students

Gain relevant work experience while connecting with community members



### School

Provides a liaison between the student, and employer to provide guidance and support



Provides valuable guidance and experiences to the students

For more information, please contact our Main teacher



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## Student Evaluated On

### Responsibility & Reliability

- Punctuality
- Regularly attends work
- Follows instructions
- Communicates issues in a timely manner
- Dependable

### Respect for the Work Environment

- Maintains work area and equipment
- Actively aware of work environment
- Respects health and safety guidelines

### Self-Discipline

- Proper personal hygiene and appearance
- Trustworthy
- Demonstrates positive outlook despite external factors
- No disruptive behaviours

### Desire to Learn & Improve

- Motivation and interest in work
- Willingness and ability to learn
- Asks relevant questions
- Interest in work environment

### Relationship & Teamwork

- Appropriate relationships with co-workers, supervisors & clients
- Shows concern for others
- Offers help without prompt

### Thoroughness

- Works steadily
- Works tasks to completion
- Checks for work errors
- Productivity

### Attentiveness & Open-Mindedness

- Listens to supervisor and coworkers
- Respects Diversity
- Accepts correction
- Demonstrates flexibility/responds positively to new situations
- Transfers skills to new tasks

### Autonomy

- Manages own schedule
- Identifies issues and problem-solves
- Communicate needs
- Demonstrates judgement and decision-making skills
- Shows independence (complete tasks without supervision)

### Initiative

- Offers help without prompt
- Identifies and responds well to needs in the workplace
- Sets and meets goals outside of work expectations
- Suggests ideas or projects