



LEONARDO DA VINCI ACADEMY

Governing Board Meeting Minutes Wednesday, December 11, 2024

Members in attendance (alphabetical)

Kurt Blagden, Rosemarie Carlomusto, Antonella D'Angelo, Ana-Maria Di Gaetano, Sabrina Recine Di Nezza, Sabrina Gavita, Vanessa Giancioppi, Laetitia Kachmar, Johanne Lancellotta, Maria Loria, Fatima Marandola, Francesca Muro, Renata Nespeca, Anna-Maria Parente, Karen Polletta, Nadia Sammarco, Francesca Santone, Stellana Romeo, Tina Spiridigliozzi

Members not in attendance (alphabetical):

Jennifer Brisebois, Marco Di Manno

1. Welcome and opening remarks

Stellana Romeo welcomed the members and began the meeting at 6:34 p.m.

2. Additions to the agenda

No additions to the agenda.

3. Adoption of the agenda

Motion to adopt the agenda by Sabrina Gavita, seconded by Antonella D'Angelo. All in favour.

Motion approved.

4. Approval of the minutes of the Wednesday, November 6, 2024 meeting

Motion to approve the minutes of the Wednesday, November 6, 2024 meeting with corrections by Anna-Maria Parente, seconded by Francesca Muro. All in favour.

Motion approved.

5. Business Issues

a. Approval of the ABAV Plan

It is mandatory for every school to develop and implement the Anti-Bullying, Anti Violence Action Plan. To do this, a committee made up of staff and administration was formed. Nadia Sammarco reviewed the document which highlighted the following nine (9) elements of the plan:

ELEMENT 1 ANALYSIS OF THE SITUATION PREVAILING AT THE SCHOOL

ELEMENT 2 PREVENTION MEASURES

ELEMENT 3 MEASURES FOR COLLABORATING WITH PARENT(S)/GUARDIAN(S)

ELEMENT 4 PROCEDURES FOR REPORTING

ELEMENT 5 INTERVENTION PROTOCOL/ STAFF RESPONSE PROTOCOL

ELEMENT 6 MEASURES TO ENSURE AND PROTECT CONFIDENTIALITY OF REPORT AND COMPLAINT



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ELEMENT 7 SUPPORT MEASURES FOR THE VICTIM, PERPETRATOR, WITNESS, & BYSTANDER

ELEMENT 8 DISCIPLINARY ACTIONS

ELEMENT 9 COMPLAINT FOLLOW-UP PROTOCOL DISTINCTIONS SEXUAL VIOLENCE

Motion to adopt the Anti-Bullying, Anti-Violence Action Plan by Fatima Marandola, seconded by Renata Nespeca. All in favor.

Motion approved.

b. Approval to pay for tuques for antibullying week from fund 3

Nadia Sammarco explained that she would like to purchase tuques that would be distributed to the children during antibullying week.

Motion to approve the use of fund 3 to pay for antibullying tuques by Renata Nespeca, seconded by Johanne Lancellotta. All in favour.

Motion approved.

c. Open House – November 14 - feedback

Nadia Sammarco asked the members for feedback. Parents reported that the event went smoothly, and the student guides showcased how well-spoken they are in both languages. It was recommended that the student scripts be made more concise to improve the flow of the tours. Ms. Sammarco invited the members to email her if they think of anything else that could potentially improve the event for next year.

d. Criteria of a Principal

“Under Article 79 of the Education Act, the school board must consult the governing board on the selection criteria for the appointment of the principal. We encourage your governing board to take advantage of this consultation process. It does not mean that there will necessarily be a change in your school. It simply provides the opportunity for the wishes of the community to be taken into consideration when the Senior Administrators are discussing administrative changes.”

Nadia Sammarco explained that the EMSB asks for input on a yearly basis regarding the qualities desired when appointing a principal for LDVA. Nadia Sammarco and Pietro Mercuri excused themselves for this part of the agenda. The document submitted to the school board last year was reviewed with the members. A discussion took place and it was decided that the existing document was satisfactory and will be re-submitted.



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Motion to adopt the Principal Selection Criteria document by Renata Nespeca, seconded by Francesca Muro. All in favour.

Motion approved.

e. Schedule change day: January 30, 2025

Specialist teachers expressed some concern regarding the numerous Fridays lost throughout the school year due to pedagogical days and holidays. For this reason, LDVA will follow a Friday schedule on Thursday, January 30, 2025. This will give the teachers some additional time to catch up.

f. Holiday Concert – December 12, 2024

The concert is taking place December 12, 2024. Parents are reminded to bring their tickets and gift cards.

g. Approval of Field Trips:

Pre-K - Théâtre de la tortue: May 20, 2025, no charge to parents

Motion to approve the Pre-K fieldtrip by Rosemarie Carlomusto, seconded by Johanne Lancellotta. All in favour.

Motion approved.

KDG - Science Center: May 14, 2025, \$22 per child will be charged to parents

Motion to approve the KDG fieldtrip by Johanne Lancellotta, seconded by Rosemarie Carlomusto. All in favour.

Motion approved.

Grade 3 - Museum of Fine Arts: May 28, 2025, \$18.50 per child will be charged to parents

Motion to approve the Grade 3 fieldtrip by Sabrina Recine Di Nezza, seconded by Renata Nespeca. All in favour.

Motion approved.



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Grade 4 - Museum of Fine Arts: May 29, 2025, \$18.50 per child will be charged to parents

Motion to approve the Grade 4 fieldtrip by Sabrina Recine Di Nezza, seconded by Francesca Muro. All in favour.

Motion approved.

Grade 5- Quebec City Day Trip- May 13, 2025, \$144 per child will be charged to parents

Motion to approve the Grade 5 fieldtrip by Maria Loria, seconded by Anna-Maria Parente. All in favour.

Motion approved.

Grade 6 Ottawa Day trip- June 5, 2025, \$168 per child will be charged to parents

Motion to approve the Grade 6 fieldtrip by Johanne Lancellotta, seconded by Anna-Maria Parente. All in favour.

Motion approved.

6. Reports

a. Principal's Report

- Santa's Breakfast will take place next week and will be catered by Le Doral. Mr. and Ms. Claus will be in attendance. Candy canes have been donated by Maxi RDP. The event will take place in the beautifully decorated gymnasium. Students will be called down by classes to enjoy breakfast.
- Mr. Joseph has organized ball hockey tournaments with cycle 2 and 3 students. Finals are coming up next week.
- Kindergarten students will be building gingerbread houses with their grade 6 buddies. The school has assumed the cost of purchasing the gingerbread materials. All candies are nut free.
- Preparations for antibullying week are well under way. Auditions for the LDVA's Got Talent show are upcoming. The purpose of this event is to celebrate the students' individuality and talent. This year's antibullying theme is "Unbreakable".
- Musician, composer and speaker, Steven Atme, who was bullied as a child, made an inspirational presentation to the students and staff. The cycle 3 students were particularly absorbed by his presentation and asked very poignant questions. He also shared his musical talent during his presentation.
- Students will be back from Christmas break on January 6, 2025.



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b. Vice Principal's Report

- Laetitia Kachmar thanked everyone for making the first part of the school year so wonderful and wished everyone all the best for 2025.

c. Commissioner's Report

- The next council meeting will take place on December 17, 2024 at the EMSB building.
- A special council meeting was held on November 28, 2024, to give permanent authorization for the Carpentry Program in adult vocational services.
- A special board meeting took place on November 13, 2024 whereby the newly elected council members took their oath and were sworn in.
- Pietro Mercuri wished the members a healthy and Happy Holiday Season.

d. Teacher's Report

- Sabrina Gavita explained that the fitness club has begun. Students are very motivated. Practices for the Neuro event are underway.
- Anna-Maria Parente shared that the grade 6 Entrepreneurship Program will launch in the new year. Stay tuned for project details.

e. Regional Delegate Report

- National Day of Truth and Reconciliation was discussed. Specifically mentioning that the student attestation day falls on September 30 as well and this doesn't resonate well. EMSB is considering the request to change the date.
- School websites should be updated regularly to instill confidence in prospective parents.
- Governing Board minutes must be posted on the school website and the question of whether they must be posted in French is still pending.
- Safe Schools. Some schools are in very high traffic areas. This issue is being looked at hopefully some safety measures will be put in place.
- A rally will take place on December 13, 2024. More information to come.
- The Education Services Team presented their programming regarding literacy projects. STEAM was a focus.
- It was discussed whether Governing Boards can get their own email addresses. This is not possible.
- Anti-TrollKit.com website presentation dealing specifically with cyberbullying. The site contains a link that students can send to anyone who is bullying them. The link sites the laws regarding bullying.
- A discussion was had regarding the Educational Project and the standardization of parent surveys. It was clarified that decisions regarding surveying parents is at the discretion of each school administrator. Ms. Sammarco was commended for surveying all parents.



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f. Daycare Report

Helping Hands, Helping Smiles Campaign ended November 27, 2024. Donations will be made to the SPCA and Berger Blanc on December 18, 2024. Francesca Muro thanked the LDVA community for their outstanding donations and generosity.

Upcoming Pedagogical Days:

DATE	ACTIVITY	COST
January 24, 2025	Winter Wonderland	\$22
January 31, 2025	Mega Animation	\$42
February 28, 2025	Cap Decoration	\$25
March 21, 2025	Mega Animation Dinamo	\$42

Motion to approve the Pedagogical Day activities listed above by Anna-Maria Parente, seconded by Renata Nespeca. All in favour.

Motion approved.

g. Home and School Report

- Antonella D'Angelo reported that the chocolate fundraiser was very successful.
- Teachers have received their allocation cheques.
- The Big Box fundraiser also went well but was slightly less profitable than last year.
- The bake sale that took place during parent teacher interviews was successful.
- Breakfast with Santa is coming up and preparations are underway.

7. Question Period

No questions.

8. Adjournment

Stellana Romeo wished the members a very healthy and happy Holiday Season. Motion to adjourn the meeting at 7:51pm by Anna-Maria Parente, seconded by Karen Polletta. All in favour.

Motion approved.