



Work Oriented Training Program Pework Training

Summary Standards and Procedures

2026-2027



Commission scolaire English-Montréal

English Montreal School Board

1. INTRODUCTION

Evaluation Standards and Procedures at **(school name)** were proposed by a committee of teachers and approved by the school principal. Their aim is to define concrete actions in an effort to ensure that evaluation practices are consistent with the vision of evaluation adopted in the Québec Education Program. The discussions surrounding the development of these Evaluation Standards and Procedures also led to increased harmonization of evaluation practices in an effort to ensure consistency throughout the school.

FIELD OF APPLICATION

The Evaluation Standards and Procedures in this document apply to the Work Oriented Training Program – Prework Training 1 to 3. They cover each of the stages in the evaluation process, namely:

1. Planning of evaluation
2. Information gathering and interpretation
3. Judgment
4. Decision/action
5. Communication of results

EFFECTIVE DATE

The Evaluation Standards and Procedures in this document are in effect as of _____ August 23, 2026 _____.

GOVERNING BOARD

The Governing Board was notified of the selected Evaluation Standards and Procedures on _____ June 8, 2026 _____.

CHANGES

Changes may be made to this document as new situations arise.

SUMMARY

This document represents a summary of Evaluation Standards and Procedures and is provided to parents early in the year, as required by the MINISTÈRE DE L'ÉDUCATION DU QUÉBEC.

Summary of your child's Evaluation of Learning

Type of communication:	First Written Communication	Term 1 Report Card	Term 2 Report Card	Term 3 Report Card
Available on Parent Portal	No later than October 15	November 20	March 15	July 10
Term Mark will count for:	This written communication will include comments on how your child's year began in regard to their learning and behaviour.	20% of the final mark at the end of the school year	20% of the final mark at the end of the school year.	60% of the final mark at the end of the school year.

The grades recorded in the report card must be expressed using a grade according to the following scale:

A	The student clearly meets the requirements set for him or her
B	The student meets the requirements set for him or her
C	The student partially meets the requirements set for them
D	The student does not meet the requirements set for him or her

Work Oriented Training Program – Prework Training 1

Subjects and Competencies Evaluated (weighting of the competency in the calculation of the result)		Term 1 ("x" if evaluated)	Term 2 ("x" if evaluated)	Term 3 ("x" if evaluated)
English Language Arts	Uses language/talk to communicate and to learn	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Reads and listens to written, spoken and media texts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Produces written, spoken and media texts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math	Solves a situational problem	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Uses mathematical reasoning	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
French / Français	Interagir oralement en français (Interacts orally in French)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Lire, écouter et visionner des textes variés (Reads, listens and watches various texts)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Écrire des textes (Writes texts)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Technological and Scientific Experimentation		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Work Oriented Training Program – Prework Training 1				
Subjects and Competencies Evaluated		Term 1 (“x” if evaluated)	Term 2 (“x” if evaluated)	Term 3 (“x” if evaluated)
Geography, History and Citizenship Education		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Physical Education and Health		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Arts	Visual Arts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Dance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Music	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Drama	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Autonomy and Social Participation		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Introduction to the World of Work		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Preparation for the Job Market	To develop functional skills and knowledge, and behaviors related to community workers and environments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Gains an understanding of the job market	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Carries out a sociovocational integration plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Evaluation of Learning (by subject)

The report card includes a section for general teacher comments for each subject. The comments will describe your child’s strengths, challenges and progress. Student learning will be evaluated on a regular basis, through different means such as in-class work, evaluation situations, assignments, tests, dictations, student portfolios, observations, etc.

Cross Curricular Competencies (CCC)

Teachers will provide comments **on at least two (2)** of the cross-curricular competencies for your child. They will appear on the report card at the following terms:

Individual Path to Learning 1		
Cross Curricular Competencies (CCC)	Term 1	Term 3
Exercises critical judgment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Organize their work	<input type="checkbox"/>	<input type="checkbox"/>
Communicates effectively	<input type="checkbox"/>	<input type="checkbox"/>
Works in a team	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

(“x” = Competencies commented on in Report Card)

Work Oriented Training Program – Prework Training 2

Subjects and Competencies Evaluated (weighting of the competency in the calculation of the result)		Term 1 ("x" if evaluated)	Term 2 ("x" if evaluated)	Term 3 ("x" if evaluated)
English Language Arts	Uses language/talk to communicate and to learn	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Reads and listens to written, spoken and media texts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Produces written, spoken and media texts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Math	Solves a situational problem	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Uses mathematical reasoning	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
French / Français	Interagir oralement en français (Interacts orally in French)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Lire, écouter et visionner des textes variés (Reads, listens and watches various texts)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Écrire des textes (Writes texts)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Technological and Scientific Experimentation		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Work Oriented Training Program – Prework Training 2				
Subjects and Competencies Evaluated		Term 1 (“x” if evaluated)	Term 2 (“x” if evaluated)	Term 3 (“x” if evaluated)
Geography, History and Citizenship Education		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Physical Education and Health		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Arts	Visual Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Music	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Drama	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Autonomy and Social Participation		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Work Skills	Develops some of the specific competencies associated with one or more semiskilled trades	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Adopts attitudes and behaviors required in the workplace	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Preparation for the Job Market	To develop functional skills and knowledge, and behaviors related to community workers and environments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Gains an understanding of the job market	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Carries out a sociovocational integration plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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Communicates effectively	<input type="checkbox"/>	<input type="checkbox"/>
Works in a team	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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Work Oriented Training Program – Prework Training 3

Subjects and Competencies Evaluated (weighting of the competency in the calculation of the result)		Term 1 ("x" if evaluated)	Term 2 ("x" if evaluated)	Term 3 ("x" if evaluated)
English Language Arts	Uses language/talk to communicate and to learn	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Reads and listens to written, spoken and media texts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Produces written, spoken and media texts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math	Solves a situational problem	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Uses mathematical reasoning	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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	Écrire des textes (Writes texts)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Technological and Scientific Experimentation		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Work Oriented Training Program – Prework Training 3				
Subjects and Competencies Evaluated		Term 1 (“x” if evaluated)	Term 2 (“x” if evaluated)	Term 3 (“x” if evaluated)
Geography, History and Citizenship Education		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Physical Education and Health		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Arts	Visual Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Music	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Drama	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Autonomy and Social Participation		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Work Skills	Develops some of the specific competencies associated with one or more semiskilled trades	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Adopts attitudes and behaviors required in the workplace	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Preparation for the Job Market	To develop functional skills and knowledge, and behaviors related to community workers and environments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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Communicates effectively	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Works in a team	<input type="checkbox"/>	<input type="checkbox"/>

("x" = Competencies commented on in Report Card)

If there are any changes made to the above evaluation and reporting information, an updated version of this document will be made available. For any more information concerning your child's learning, please contact your child's teacher(s).

Maria Caldarella

School Principal