

PIERRE DE COUBERTIN ELEMENTARY SCHOOL

GOVERNING BOARD 2025-26

Minutes of the Governing Board (GB) meeting of Pierre-de-Coubertin Elementary School held on Thursday October 2, 2025 from 6:30-8:19 pm

Attendance: (X = present, R = regrets)

Parents:		Teachers:	
Adamo Di Lembo	X	Gail Belanger	X
Claudia Mastrocola	R	Megan Pimentel	X
Joe Sousa	X	Sabrina Colatruglio	X
Iolanda Bertucci	X	Rosanne Loggia	X
Brittany Ladora	X		
Anthony Pimentel	X		
Rosalia Caruso	X	Support Staff :	
Nathalie Fazzari	X	Johanne Messier-Chabot	X
		Daycare:	
		Elena Lato-Difranco	X
Administration:		Community Representative:	
Lisa Triestino, Principal	X		
Lisa Skinner, Vice-Principal	X		
		Commissioner Ward 8: Mr. Pietrangelo	R

1. Welcome by Lisa Triestino

2. Addition to the agenda
 - 18.1 Security of front door brought up by Brittany Ledora

3. Approval of the Agenda
 - Rosalia Caruso moved to approve the agenda
 - Joe Sousa seconded the motion

4. Approval of the Minutes: June 9, 2025 and June 23, 2025
 - Joe Sousa moved to approve the minutes
 - Brittany Ladora seconded the motion

5. Approval of the Minutes from AGA September 18, 2025
 - Joe Sousa moved to approve the minutes
 - Anthony Pimentel seconded the motion

6. Elections

- a) Chairperson: Joe Sousa (nominated by Rosalia Caruso, no other nominations, all in favour)
- b) Vice Chairperson: Iolanda Bertucci (nominated by Joe Sousa, no other nominations, all in favour)
- c) Treasurer: Rosalia Caruso (nominated by Iolanda Bertucci, position is awarded a salary of \$250 for the school year, all in favour)
- d) Community Representative: TBC, no nominations

7. Approve/Modify GB Internal Procedures

- Absences advise Lisa Triestino and Joe Sousa
- Need quorum 4 parents present
- Absent for three consecutive meetings, need to resign
- Minutes need to be sent out a week following our meeting
- Meetings were moved to 6:30 this year, offered to move meetings to 6:45 to allow a buffer in case PPO meetings being held before GB run late
- Procedures approved by Iolanda Bertucci, seconded by Rosalia Caruso

8. Selection of dates of GB meetings

- PC meetings held the first Thursday of every month, ideally GB should meet after
- Tuesdays are not possible as there are board meetings
- Left with Mondays or Thursdays for GB meetings

Date of GB Meeting (6:30-8:00 pm)	Type of meeting (in person vs online)
November 10, 2025 (GB needs to be really with approval topics)	In person
December 8, 2025	In person
January 19, 2026	Online
February 23, 2026	Online
March 23, 2026	Online
April 23, 2026	In person
May 21, 2026	In person
June 8, 2026	In person

NEW BUSINESS

10. Field Trips

- Blanket amount of maximum of \$40 per child to be charged to parents if grants for field trips are not received
- If we receive the grants then we can decrease the amount charged to parents
- One field trip per grade this year instead of 2
- List of field trips to be presented at the next meeting

Approval of charges to Field Trips for the 2025-26 school year

- Nathalie Fazzari moved to approve
- Iolanda Bertucci seconded

11. PDC Extra Curricular Activities

- Activities to accommodate every age group
- Many of the previous providers did not meet new criteria set by the board for insurance liability
- PK and KDG will be added to second session

Approval of ECA activities

- Gail Belanger moved to approved
- Rosalia Caruso seconded

12. Garden

- City engineer agreed that water from the incline of the tennis and basketballs courts logging into garden and how on Club House side, water from that incline is leaking into the school yard
- Follow up with city workers so that the city can help us revamp the space
- Table project until we get an answer from the city as to how to fix the problem

13. Daycare Ped Days

- Budget cuts have also affected daycare ped days outings
- Funds allocated TBC next week
- TBC at next meeting but outings will likely only start in January 2026

14. Fundraisers

- a) Pop Up Shop being held on November 6
 - We charged vendors \$150 per table and sold out all 34 tables that the gym can hold
 - \$5100 profit to host the Pop Up Shop
 - Adding two components:
 - PHOTOS WITH SANTA
 - Photos will be taken in one of the KDG classrooms by Carmela Giove
 - \$15 charged to the parents for 2 digital photos
 - Parents will need to sign up for a time-slot
 - Payment is due the day of
 - Parents will come in through the main door and line the hallway leading the classroom

- TASTE OF ITALY PIZZA TRUCK
 - Frozen pizzas cost to school is \$10, sell to parents for \$15
 - Fresh pizzas cost to school is \$15, sell to parents for \$20
 - TBC if he will require minimums of each

Approval of Pop Up Shop, Santa and Pizza

- Adamo DiLembo moved to approve
- Brittany Ladora seconded

b) BIG BOX OF CARDS

- Boxes of cards sold to parents for \$35 for a box of 35 cards or box of candles is \$40 for 8 candles
- Return is \$11 per box sold
- Not a digital fundraiser, students need to return form and funds

Approval of Box of Cards

- Adamo DiLembo moved to approve
- Nathalie Fazzari seconded the motion

15. Halloween

- Parents of the PPO will once again create a haunted house in the library
- Cancel library as of Wednesday October 29 so that they can start setting up

17. Varia

- Security of the front door was brought up by two parents to Brittany Ladora
- Concern about people piggy backing and coming into school
- Lisa Triestino advised staff that classroom doors always need to be on lock mode
- Library doors need to be checked for lockmode
- Lisa Triestino said she can mention safety concerns to parents in our next newsletter
- Rosalia Caruso inquired into system where the second door leading into school only opens once outside door is closed and that it is very costly
- Bring safety measures to our next meeting to be discussed

18. Principal Report

- Budget was previously discussed
- Grandparents day was held in the gym this year due to weather and feedback was that it was much cozier
- Was a great afternoon and revisit what to serve next year
- HS prep courses were offered to grade 6 students with D&D Tutorial
- November 7 is a professional day and daycare is closed
- LLS fundraiser has raised over \$39K to date
- Dance a Thon on October 24 for cost of \$2 per child
- Grade 4 in Gym with Joey Sousa
- Lite the Night donated glow sticks for the entire school
- Parents can still register for the Light the Night walk on October 25 at the Old Port
- Because we have donated over \$10K we get a table at the event

- Luna, our assista foundation dog, will start coming to school in two weeks
- PJ Night: 437 people attended, \$2185 in sales
- Candy, cookies and milk were all donated
- Audiology dept of McGill has requested to visit the PreK classes
- They will also offer a 20 minute presentation to Grade 6 on hearing
- Staff Council agreed to socks-in-a-box again this year
- On December 9, we will host the other participating schools to wrap the socks
- Staff has requested that it not be a competition this year as to which class collects the most socks as to emphasize on the importance of giving back to community

8:19 pm Meeting adjourned

Approved by Rosalia Caruso

Seconded by Adamo Di Lembo

Lisa Triestino
Principal Governing Board

Joe Sousa
Chairperson