GOVERNING BOARD AGENDA

DATE: Tuesday October 28, 2024
TIME: 7:00PM
PLACE: RHS

1. **Welcome**
   - 1.1 Public Question Period (5-10 min)
   - 1.2 Additions to the Agenda
   - 1.3 Approval of the Agenda
   - 1.4 Approval of the minutes of September16th, 2024
   - 1.5 New Principal Introduction
   - 1.6 Governing Board Code of Conduct and meeting Types
2. **New Business Requiring Approval**
   - 2.1 Blanket Approval for Daytime Trips
   - 2.2
3. **Items Requiring Discussion**
   - 3.1 Community Representative Update
   - 3.2 PPO Update
   - 3.3 Music Program Clarification
   - 3.4 Secondary 5 Trip To NYC
   - 3.5 Music Parents Committee Fundraisers
   - 3.6
4. **Reports**
   - 4.1 Principal's Report
   - 4.2 Teacher's Report
   - 4.3 Professional's Report
   - 4.4 Student's Report
   - 4.5 Music Report
5. **Varia**
   - 5.1
   - 5.2

Next Meeting: TBD

Rosemount High School
Governing Board Minutes
Tuesday, Sept. 16, 2024

Voting members present:

Parent representatives: Jess Conn-Potegal, Sandra Guerra, Laura Marra, James Martin, Daniella Pala

Teacher representatives: Emilie Bertrand, Anthony Cooperwood, Anne-Marie Flatley, Tania Romito

School staff representatives: Lucy Beneventi, Gina Ciarciello

Ex-officio members: Jessika Neri (Interim Vice-Principal), Vince Timpano (Interim Principal)

Non-voting guest present:

Melina Catalano (RHS Music Coordinator)

Absent:

Parent representative: Jason Trudeau

Student representatives: Gregory Dwyhajlo, Annabelle Piteau

The meeting was held at Rosemount High School. Interim Vice-Principal Neri acted as Chair until the appointment of a new Chair (item 2.1). Ms. Neri called the meeting to order at 7:06 p.m.

1. **Welcome & Reading of Agenda-Minutes**
   - 1.1 **Public Question Period**: No questions submitted.
   - 1.2 **Additions to the Agenda**: Daniella Pala added items 3. 1 (Open House) and 3.2 (Parent Participation Organization). James Martin added 3.3 (School sign). Jess Conn-Potegal added 3.4 (Voting procedures).
   - 1.3 **Approval of the Agenda**: Motion to approve: first by Anne-Marie Flatley, seconded by Emilie Bertrand; all in favour.

1.4 **Approval of the Minutes of the June 11, 2024 meeting**: Motion to approve with corrections: first by Sandra Guerra, seconded by Laura Marra; all in favour.

1.5 **Approval of the minutes of the Sept. 12, 2024, General Assembly**: Motion to approve with corrections: first by Sandra Guerra, seconded by Emilie Bertrand; all in favour.

1.6 **Governing Board Code of Conduct and meeting types (virtual or in-person)**: Tabled until the next meeting, tentatively set for Oct. 21, when Principal Iammorrone will be present (see **Notes** below).

2. New Business Requiring Approval

2.1 **Voting of Governing Board Chair for the 2024-2025 academic year:** Sandra Guerra was re-elected by acclamation as Chair.
Interim Vice-Principal Neri handed over the evening's Chair duties to Ms. Guerra upon her appointment.

2.2 **Voting of Recording Secretary for the 2024-2025 academic year:** James Martin was re-elected by acclamation as Recording Secretary.

2.3 **Voting of Treasurer for the 2024-2025 academic year:** Laura Marra was re-elected by acclamation as Treasurer.

2.4 **Nomination of Community Representative for the 2024-2025 academic year:** Tabled until next meeting. The Community Representative is a non-voting position and must be held by someone outside of RHS (i.e., not a parent, teacher, staff member, or student). The Governing Board brainstormed a list of potential candidates, and will contact them to determine their interest.

2.5 **Approval of Governing Board Annual Report 2023-2024:** Motion to approve: first by Laura Marra, seconded by Anne-Marie Flatley; all in favour.

3. Items Requiring Discussion

3.1 **Open House:** RHS will host its annual Open House on Oct. 3, 2024, from 6:30-8:30. Daniella Pala noted the low turnout last year and inquired whether the GB can help increase attendance. Interim Principal Timpano noted that Open House promotion starts a year in advance and that it is important for parents to engage with other parents in promoting the school.

3.2 **Parent Participation Organization (PPO)**: RHS does not currently have a PPO but has an active Music Parents Committee. Daniella Pala asked how a PPO could collaborate with the Music Parents Committee. Interim Principal Timpano explained the role of the PPO in organizing promotional events with families (e.g., welcome-back barbecues) and fundraising.

3.3 **School sign**: James Martin asked about repairing the damaged RHS sign on the lawn next to Beaubien Avenue. (The east-facing side of the sign is fine; the west side is damaged to the point of illegibility.) Interim Principal Timpano explained that he has already started exploring options for repairing the sign as soon as possible.

3.4 **Voting procedures**: Jess Conn-Potegal suggested changing the voting procedures for online meetings to better capture granular details, such as voters who abstained. Anthony Cooperwood noted the availability of voting apps for better tracking. Lucy Beneventi volunteered to count votes at this year's online meetings.

4. Reports

4.1 **Principal's Report** (Vince Timpano): Mr. Timpano thanked all the parents, teachers, staff, and students for their welcoming attitude and support.

4.2 **Teacher Report** (Anne-Marie Flatley):

- Sec. 4 classes were very large at the beginning of the year, necessitating splitting some classes into two to improve teacher-student ratios.
- Curriculum Night on Oct. 12 was a success with the participating parents, who moved from class to class in a shortened version of their children's schedules.
- Preparing Open House activities is underway.

4.3 **Professional Report** (Lucy Beneventi):

- Provided an overview of the student services, including guidance, psychosocial follow-ups, and the roles of the youth counselor and social worker.
- The EMSB Career Fair will be held Oct. 23-24 at St. Pius X Career Centre. Sec. 5 students will be bussed to the fair. Younger students can attend in the evening.
- Ms. Beneventi is starting to talk to Sec. 5 students about CEGEP applications, and will talk to Sec. 4 students soon.
- Students can apply online for the "Student at a Day" program at various CEGEPs. Spots fill up quickly.
- Ms. Beneventi mentioned the Hospital Opportunity Program for Students (HOPS), which gives Sec. 5 students the opportunity to observe and assist medical personnel in a large hospital setting.

4.4 **Student Report**: none

4.5 **Music Department** (Melina Catalano, Anthony Cooperwood, Laura Marra):

- The first meeting of the Music Parents Committee will be on Sept. 18.
- External coaches will soon begin working with students, starting with Sec. 1.
- Two McGill Music students will be coming to RHS to work with students.
- The Music department has received a small grant to pay a stipend to visiting artists.
- A concert and workshop with the Orchestre symphonique de Montréal is tentatively booked for February. Details to come.
- The Arts Etudes program has moved from a five-day schedule to a nine-day schedule.
- The Disney trip (June 25-30) was a success, and photos are displayed in the RHS lobby.
- Auditorium renovations continue to move forward. The new stage floor is in place. Smaller improvements, such as paint and baseboards, will be completed soon.
- RHS's traditional Christmas tour of local schools will return as usual. The tour did not happen last December because of the teachers' strike.
- Ms. Best has returned as director of the Music department. Mr. Cooperwood has completed his term as interim director.
- Jacob Barton has joined the Music department. He will teach theory and guitar.

5. Varia: none

Rosemount High School
Governing Board Minutes
Tuesday, Sept. 16, 2024

Notes:

Rosemount High School held its Annual General Meeting on Thursday September 12, 2024:

- Vince Timpano is the Interim Principal until Giovanni Iammarrone returns from parental leave in mid-October 2024.
- Jessika Neri is Interim Vice Principal until Nadine Pomillio returns.
- Three Governing Board parent representatives were elected by acclamation to two-year terms (September 2024-June 2026): Laura Marra, Daniella Pala, and Jason Trudeau.
- The other three parent representatives will finish their current two-year terms in June 2025: Jess Conn-Potegal, Sandra Guerra, and James Martin.
- Jason Trudeau was elected as RHS representative for the Regional Parent Committee; Laura Marra was elected as alternate.
- Daniella Pala expressed interest in being part of a PPO, and invited other interested parents to contact her.

Adjournment: 8:24 p.m.
Motion: First by Anne-Marie Flatley, seconded by Emilie Bertrand; all in favour.

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the meeting tentatively set for October 21, 2024.

Sandra Guerra, GB Chair

~~Vince Timpano, Interim Principal~~
Giovanni Iammarrone, Principal