



Roslyn School
GOVERNING BOARD AGENDA
Monday Dec 16th, 2024
Virtual Meeting via Teams
6:15pm – 7:45pm

Minutes Prepared by Vanessa Campbell

Governing Board Members Present

Joanna Genovezos (Principal)
Fabianna Ciacciarelli (Vice-Principal)
Suzanne Wexler (Chair)
Vanessa Campbell (parent / secretary)
Jo-Ann Wong (parent / treasurer)
Meg Daniel (parent)
Amanda Henry (parent)
Scott Pringle (parent)
Marie-Laure Casa-Martin (teacher)
Stephanie Iannelli (resource teacher)
Julie Marcus (teacher)
Stefan Kuch (alternate)
Miguel Burnier (alternate)
Jonathan Kruidbos (YMCA community rep)

Regrets

Jennifer Maxwell (Tyndale Community rep)
Robin Schulz-Peissel (teacher)
Kori Betsalel (parent)
Debbie Stock (HandS Chair)
Sarah Alvi (alternate)
Grace Theodorou (teacher)
Kiara Payne (Center Greene community rep)

1. Welcome

Motion to start the meeting at 6:28pm by amanda Henry, seconded by marie-Laure Casa
Motion to extend the meeting by 15 mins to 8pm by Marie-Laure, Seconded by Scott at 7:35pm

2. Adoption of Agenda (2 minutes) (For Approval)

Motion to strike the budget summary info (until next meeting)
Motion to adopt the agenda as presented without the budget summary info by Amanda Henry, seconded by scott pringle

3. Adoption of Minutes (2 minutes)

Motion to adopt the minutes from prior meeting by Amanda Henry, seconded by Marie-Laure Casa

4. First Question Period (2 minutes)

None

5. Business Arising from Last Meeting (5 minutes)

5.1 Proposed RGB schedule

Everyone received proposed RGB meeting schedule sent by email

5.2 Miss Nancy substitute progress report

Joanna and Fabiana- have an employee sent from same company that Nancy was sent from. She has taken over some duties and is present on the playground. She deals with the issues right on the spot and intervenes to find a solution. Ms. Nancy trained her before leaving.

5.3 Charitable causes for children

The administration has come up with holiday charities, they are going well. Packaged and boxed over 20 boxes of food/non-perishable items, clothing for Resilience, Moisson Montreal and Sun Life to drop off the boxes this week. Have also created boxes with food for specific families in the community. Will be sending out an email and will be included in the newsletter.

Maybe someone from the charities/representative could come in and talk to the children about where the donations will go.

6. Community Representatives Report (5 minutes)

Jonathan from YMCA- business as usual with respect to before and after school programs, offering programs over the holiday break. Will pick back up in the new year. Checking to offer a ped day for January 6.

Regrets from Tyndale and Greene Center

Greene Center sent report to Suzanne- will not be having a ped day on Jan 6, closed from December 23 to Jan 6. Will be hosting a March break camp and will send info in the new year about it.

7. HandS Report (5 minutes)

Regrets sent

They thank everyone participating in the bake sale tomorrow

8. Teacher's Report (10 minutes)

Marie-Laure Casa- busy this week getting ready for the holidays. Today had pancake breakfast. Kids very excited this week. In grade 2 working on holiday theme words and writing.

Julie Martin- Grade 2 just had a screening of all the videos that they made of wacky news stories and movie trailers. Also had digital activities for grades one and two.

9. Vice Principal Report (5 minutes)

Fabiana- activities happening this month.

Digital literacy activities held by Ms. Julie for grades 1 and 2.

Grade 3- comedy for kids workshop worked on conflict resolution.

Today finalized the conflict resolution sessions for grade 4.

This week all holiday week activities: Today pancake breakfast, tomorrow bake sale and chocolate milk/gingerbread cookies. Wednesday santa is visiting and have candy canes for the whole school. Thursday silly sweater day. Friday is PJ day and a dance party in the gym.

Enrichment- last week GIPS had first two hour test. January Caribou Math has another competition.

10. Principal Report and New Business Presentation (25 minutes)

Joanna thanks everyone for being on the governing board. Thanks to Suzanne. Thanks to HANDS for all fundraising efforts and new projector. Thanks to Chelle ECA coordinator.

Thanks to teachers for all hard work and dedication to students.

Have a happy break

10.1 Snow Removal Plan

One day before the snowfall the prior company cancelled on the contract. Received a new contract, but it is \$1000 more and only includes the parking lots. The care taker cleans the walkways, etc. Salt is extra, \$250 per time from the company.

The Board gives a stipend to cover the snow removal, and it is paid extra by the school.

For salt, can either put it by or have the company hired to do it.

Can also put it in the contract but may not be used.

Try to brainstorm ideas to prevent keeping children inside. Potential for fundraiser for salt in the future.

10.2 Budget Summary (Info)

Struck out, will be tabled until next meeting

10.3 Educational Project (Resolution)

Fabiana/Joanna- Presented the plan and detailed objectives sent by email and proficiencies by topic. It is a 3-year plan and must look at it annually to come up with strategies and results and predictions by 2028.

Success rate- students scored 60% or more on their exams.

Proficiency rate- 90.5% -> students scored 70% or more on the exam.

Grade- average of all the students.

Resolution: Educational Institution Action Plan Development and Implementation

WHEREAS each educational institution is responsible for developing an educational project that includes key components such as challenges, objectives, indicators, and targets, which have been shared with the education community and the public.

WHEREAS the next phase after developing this educational project is the creation of an action plan for implementing selected strategies/actions to achieve the institution's objectives.

WHEREAS the action plan plays a critical role in allowing the educational institution to monitor and evaluate the effectiveness of each action, ensuring alignment with the institution's goals and continuous collaboration among all stakeholders.

BE IT RESOLVED that the action plan offers a structured approach to monitor the implementation of various actions, while fostering teamwork and shared responsibility among stakeholders working towards the common educational goals of the institution.

BE IT FURTHER RESOLVED that the action plan shall serve as a living document; if a strategy/action does not yield the desired results, the principal or director of the educational institution, in consultation with the teaching team, reserves the right to adjust or modify the action while it is still in progress, ensuring continuous alignment with the institution's objectives.

BE IT FURTHER RESOLVED that in accordance with section 96.13 of the Education Act, the principal shall regularly inform the governing board of any proposals or adjustments made, as outlined in sections 96.15 and 110.12 of the Act.

It was motioned by Amanda Henry and seconded by Scott Pringle, members of the Roslyn Governing Board to approve the Roslyn Educational Institutional Action Plan Development and Implementation as presented by the Principal of Roslyn

No nays, abstentions, all approved

11. Good and Welfare

Happy holidays and thank you to everyone

12. Question Period (2 minutes)

None

13. EMSB Parents Committee Report (2 minutes)

Meeting for 3 hours

14. RGB Chair Report and New Business (15 minutes)

14.1 Governing Board Manual

Sent by email, emphasize the roles. Suzanne is the facilitator as the governing board chair, but it is not a leadership position. Parents will bring ideas, and bring forth ideas etc.

14.2 Anti-bullying speaker

Probably the weeks in February. Will send out meeting dates.

At home and at school with Alison Shafer who came two years ago.

14.3 Ad update and sub-committee for media (Approval)

Was approved by administration and school board.

Will likely run sometime in January.

If anyone would like to be on this sub-committee to run facebook ads-> Amanda, Vanessa and Scott.

Ads paid by the RGB for registration and school promotion will have to approve it for the budget, will be approximately \$1000-\$1500.

14.4 Sub-committee for fundraising ~~(Approval)~~

If would like to fundraise as a governing board, the community members and teachers do not need to be part of them to have more meetings. If interested please speak now->

Parents who are interested- Miguel, Suzanne, Stefan, hopefully Kori (regrets). If anyone else wishes to be part of the discussion, please let them know. No approval needed.

14.5 Principal Criteria (Approval)

Tabled until march 2025

15. Next meeting date: Monday Jan 20, 2025

16. ONLINE E-VOTE for \$1500 in RGB funds to be used towards Roslyn Ads. Motioned by Mari-Laure: Seconded by: Kori. No nays, No abstentions, All Approved.

Motion to end the meeting at 8:00pm by Marie-Laure, seconded by Amanda Henry.

CODES:

D- Governing Board has the power to decide without necessarily receiving a proposal,

AD- Governing Board has the power to change, adapt, add or remove one or more elements of a proposal submitted by the Principal.

AP- Governing Board has the power to either accept or reject a proposal as submitted, without the possibility of making changes. If rejected, a new proposal must be submitted for approval before implementation.

C- Governing Board is consulted on a matter and may influence the final decision

I- Governing Board is provided information regarding a decision made by the Principal

Joanna Genovezos – Principal

Suzanne Wexler – Governing Board Chair

Date