

## AGENDA

### 1. Opening Remarks

Note: October 23, 2018 is the first Governing Board Meeting.

The principal, Silvana Crigna, will begin the meeting and refer to items 7.1 - 7.2. Once these positions are appointed, the meeting will then be chaired by the designated Chairperson and minutes will be taken by the designated Secretary.

### 2. Adoption of Agenda

### 3. Adoption of Minutes of Last Meeting

- Regular Meeting – June 5, 2018

### 4. Public Question Period

### 5. Business Arising from the Minutes

### 6. Reports

#### 6.1. PPO Report

#### 6.2. Principal's Report

#### 6.3. Commissioner's Report

#### 6.4. Regional Delegate's Report

#### 6.5. Teachers' Report

#### 6.6. Daycare Report

### 7. New Business

#### 7.1. Chairperson Appointment

#### 7.2. Secretary Appointment

#### 7.3. Meeting Dates

#### 7.4. Approval – MESA Annual Report 2017–18

#### 7.5. PPO 2018–19

#### 7.6. Graduation Committee

#### 7.7. Approval – PPO Events

#### 7.8. Daycare Provisions during GB and PPO if Deemed Necessary

#### 7.9. Structured Recess Initiative

#### 7.10. Energy Club Initiative

### 8. Date of Next Meeting

### 9. Adjournment

**MEMBERS IN ATTENDANCE**

Jes Corbeil, Mark Côté, Silvana Crigna, Cynthia Di Rienzo, Joanne Hall, Hayley Juhl, Joseph Lalla, Tanya MacDonald, Peter Papastratis, Lynn Watson, Angela Zambito

**Members absent:** John Cloutier, Leighton Jacobs, Claudia Pulice

**1. Opening Remarks**

Silvana Crigna welcomed everyone and started the meeting at 7:00 pm.

**2. Adoption of Agenda**

Mark Côté proposed changing item 3 to correct the date of the last meeting to June 21, 2018. Silvana Crigna proposed adding School Outings as item 7.11. Mark Côté proposed adding Vice-Chairperson Appointment as item 7.12, Treasurer Appointment as item 7.13, and Nomination of Community Representatives as item 7.14. Jes Corbeil moved to adopt the agenda as proposed by Ms. Crigna and amended by Mr. Côté and Ms. Crigna. Mark Côté seconded. **Adopted unanimously.**

**3. Adoption of Minutes of Last Meeting**

Tanya MacDonald proposed changing item 6.1 of the June 21, 2018, Governing Board meeting minutes to reflect that Jes Corbeil was absent and Tanya MacDonald presented the PPO report in his stead. Mark Côté moved to adopt the minutes as amended by Ms. MacDonald. Cynthia Di Rienzo seconded. **Adopted with 1 abstention.**

**4. Public Question Period**

No questions.

**5. Business Arising from the Minutes**

There were no specific agenda items; however, Peter Papastratis asked if there were follow-ups to the items from the June 21, 2018, Governing Board meeting concerning the robotics program and St. Monica's relationship with Peter Ford and the City of Montreal. Silvana Crigna stated that, regarding the robotics program, she is meeting with a consultant from the EMSB about how to keep it going in light of the retirement of Fernand Deschamps, who previously ran the program. Ms. Crigna stated that she values the program, considers it "beyond enrichment", and intends to continue it, although she needs to determine its direction. Ms. Crigna has been talking to the EMSB about the details of the agreement between Peter Ford and St. Monica and will report back when she has more information.

**6. Reports**

### **6.1. PPO Report**

The PPO has met twice since the beginning of the school year. There are currently 16 members of the PPO, most having signed up at Meet the Teachers night, along with some additional volunteers.

At the PPO meeting held on October 11, 2018, the following members were elected:

Tanya MacDonald: Chair  
Jes Corbeil: Vice-Chair  
Jennifer Young: Secretary  
Shanna Kousiae: Treasurer  
Hayley Juhl: Website/Social Media Coordinator

Two PPO fundraisers have already occurred:

Used Uniform Sale, September 14, 2018  
Profit: \$113.00  
Expenses: \$0

Car Wash, September 29, 2018  
Profit: \$328.52  
Expenses: \$90.48

Ms. MacDonald noted that some of the car wash expenses were for equipment that could be reused for future car washes. Ms. MacDonald also thanked Angela Zambito and the St. Monica Daycare for providing posters.

There was also a Welcome Back BBQ on September 28, 2018, which was a non-fundraising event, with expenses of \$1447.30.

The Fundscrip campaign has started; pertinent dates are as follows:  
Week of October 22, 2018: Letter and order form sent home to parents  
November 12, 2018: Order deadline  
November 14, 2018: Funds to be counted and deposit prepared  
November 16, 2018: Deposit made by the school and order sent in by Shanna  
Week of November 25, 2018: Gift cards arrive for distribution

Current numbers:  
Expenses: \$1537.78                      Income: \$532.00                      Profit: \$-1005.78

### **6.2. Principal's Report**

Ms. Crigna is trying to regain some space in the school, as it is quite full, which, as mentioned in item 5, includes getting to understand the agreement with Peter Ford concerning use of the basement.

Ms. Crigna is creating a behaviour management plan; she believes that certain liberties have been taken in dealing with behaviour in terms of setting expectations and consequences. Ms. Crigna is training staff on how to deal with children that have difficulties, with the general idea being that misbehaviour is a plea for help. She believes that staff need awareness of the issues as a group and plans to provide more support and services to students and resources for teachers to create a sense of belonging and safety, a place where children want to be and where they want to learn. Some teachers have already attended workshops on specific strategies.

Ms. Crigna is also looking into the EMSB beautification project, asking for details from school board as to exactly what it entails.

### **6.3. Commissioner's Report**

Financially, the school board continues to be in very good shape, and it will run a surplus for the fourth year in a row. The school board is dispensing the money now in anticipation of the surplus so that it can be spent before the end of the school year. The total amount in excess of regular budgets is \$2 million; St. Monica has received \$15 000. School budgets have already been approved.

The EMSB is still the number one school board in province, academically.

The Philip E. Layton/Mackay Centre school has opened across the street from St. Monica. It is a very impressive building, state of the art, with more facilities being opened as they are completed. There are just under 200 students at the school, which could hold a maximum of about 225.

As in previous years, there is a Governing Board workshop in November at the EMSB Administration building, which is open to all Governing Board members, parents and staff alike.

### **6.4. Regional Delegate's Report**

November 1 will be the first regular meeting, as the last meeting was entirely dedicated to elections. There is a small stipend awarded to Regional Delegates to offset travel costs and

inconveniences, which Mr. Papastratis proposed splitting with St. Monica's Regional Delegate Alternative.

### **6.5. Teachers' Report**

The vocabulary theme is shifting from school supplies to Halloween. Teachers are getting ready for Halloween, and the children are in school mode. Teachers have been using the ClassDojo app; the children enjoy accumulating points. Lynn Watson has two interns helping out. Students are going swimming, and skating is starting in a couple months.

### **6.6. Daycare Report**

There have been three activities so far which have been very successful, with 85-100 students in attendance at each.

Angela Zambito proposed the following daycare events for ped days:

Nov 9: Bricks 4 Kidz, \$18 per child

Nov 22: Trip to Funtropolis, \$25 per child

Nov 23: Pajama day, \$9 per child

Nov 30: Enfants et compagnie to lead physical activities, \$19 per child

Jan 25: Visit from Dynamix, \$23 per child

Feb 18: Visit from Dynamix (Master Blaster activity), \$23 per child

Mar 1: Sportball, \$18 per child

Mar 22: Regular daycare with no special activities, \$9 per child

May 6: Trip to Concordia campus for physical activities, \$19 per child

June 3: Regular daycare with no special activities, \$9 per child

Mark Côté moved to adopt the daycare activities as proposed by Ms. Zambito. Jes Corbeil seconded. **Adopted unanimously.**

Silvana Crigna suggested that Ms. Zambito look into Mad Science and Repti-zoo for future daycare days. Tanya MacDonald suggested Canada Learning Code.

## **7. New Business**

### **7.1. Chairperson Appointment**

Peter Papastratis nominated Tanya MacDonald for the position of Chairperson. Ms. MacDonald accepted. **Tanya MacDonald elected Chairperson by acclamation.**

## **7.2. Secretary Appointment**

Peter Papastratis nominated Mark Côté for the position of Secretary. Mr. Côté accepted. **Mark Côté elected Secretary by acclamation.**

## **7.3. Meeting Dates**

Tanya MacDonald proposed the following dates for St. Monica Governing Board meetings for 2018–19:

November 20  
January 22 (Holiday social)  
February 19  
March 26  
April 16  
May 14  
June 4

Jes Corbeil moved to adopt the list of meeting dates as proposed by Ms. MacDonald. Angela Zambito seconded. **Adopted unanimously.**

## **7.4. Approval – MESA Annual Report 2017–18**

Silvana Crigna presented the MESA Annual Report for 2017–18.

To increase the success rate of MEES Goal 2, “Improve mastery of French and English (Reading & Writing)”, Ms. Crigna is encouraging staff to have meetings that include all grades; thus, strategies are coordinated, tailored to individual grades, and start as early as Pre-K.

To increase the success rate of MEES Goal 3, “Improve student retention and success of certain target groups, particularly students with handicaps, social maladjustment or learning disabilities”, Ms. Crigna is adapting existing strategies, setting specific targets and strategies for IEPs which incorporate wellness, physical health, and mental health together. Ms. Crigna believes in an inclusive approach for each individual student. She will continue the Safe School team and the WITS and LEADS programs.

To increase the success rate of MEES Goal 5, “Increased enrollment of students under the age of 20 in vocational education”, Ms. Crigna plans to hold a career day, inviting vocational

programs to school to lead hands-on activities, and to ask parents to come in to talk about their professions.

Peter Papastratis moved to adopt the MESA Annual Report for 2017–18 as presented by Ms. Crigna. Cynthia Di Rienzo seconded. **Adopted unanimously.**

#### **7.5. PPO 2018–19**

Nothing further to discuss on this issue following the PPO report in item 6.1.

Peter Papastratis moved to extend the meeting until 9:15 pm. Cynthia Di Rienzo seconded. **Adopted unanimously.**

#### **7.6. Graduation Committee**

Silvana Crigna proposed that the Governing Board set a budget for the graduation party, which has historically been quite expensive. Tanya MacDonald clarified that the PPO collects funds generally and has a subcommittee for grad planning. Ms. Crigna suggested having the party in the afternoon, rather than the evening, so that parents need only show up later for the ceremony instead of in previous years where the party followed the ceremony and parents were required to return to collect their children. In this scenario, morning attendance would be optional so that the children have an opportunity to prepare for the party and ceremony.

#### **7.7. Approval – PPO Events**

Tanya MacDonald proposed the following PPO fundraisers:

Used uniform sale during parent-teacher interviews on Nov 22. Shirts \$3; skirts \$4; sweaters, pants, and tunics \$5. Joanne will send out a letter to parents requesting old uniforms.

Pizza lunches once a month, starting in November, on Wednesdays. Cost is \$5 for one slice or \$6 for two.

Dress-down day monthly, starting in November, for \$1.

Angela Zambito moved to adopt the PPO Events as proposed by Ms. MacDonald. Cynthia Di Rienzo seconded. **Adopted unanimously.**

#### **7.8. Daycare Provisions during GB and PPO if Deemed Necessary**

Silvana Crigna proposed daycare services for Governing Board and/or PPO meetings if necessary. The money would come out of the Governing Board budget or PPO funds. Cynthia Di Rienzo moved to table this item until the next meeting. Joanne Hall seconded. **Adopted unanimously.** Tanya MacDonald will talk to the PPO before then to determine if there is a need for daycare services.

### **7.9. Structured Recess Initiative**

Silvana Crigna is instituting a structured recess initiative, in which there will be various stations in the playgrounds. The idea is for the children to choose a station to keep them engaged in activities and active, and to improve social skills, sports skills, and leadership. Students may also opt out of activities just to watch. The initiative starts in the fall, pauses for winter, and restarts in the spring.

### **7.10. Energy Club Initiative**

Ms. Crigna is starting an Energy Club, for grades 3 to 6, in which each child is allowed to request a 10-minute break to leave class and engage in one of the various stations set up in the corridors, which feature physical activities such as a stationary bike. The student can bring a friend along for company. The 10 minutes includes the time to leave class, do the activity, and return. Teachers can also suggest a break to a child. The activities are a privilege, and children must abide by the rules and time limit to participate. This is part of Ms. Crigna's behaviour management plan and has a lot of research backing up the benefits of having a short break from class time, giving initiative to children, and showing trust in them.

### **7.11. School Outings**

Silvana Crigna proposed a school outing on May 15 to the Verdun circus school for the Pre-K and kindergarten classes featuring a full day of physical activity. The cost to parents would be \$22.50 per child. Peter Papastratis moved to adopt the school outing as proposed by Ms. Crigna. Jes Corbeil seconded. **Adopted unanimously.**

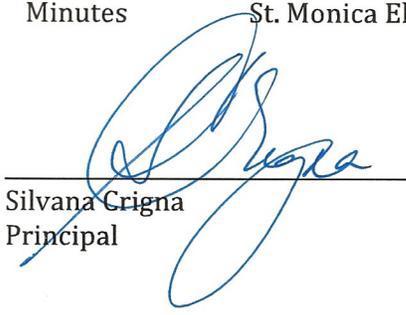
Ms. Crigna also proposed a trip to the Eco Museum on April 12 for the Pre-K and kindergarten classes. The cost to parents would be \$12 per child. Peter Papastratis moved to adopt the school outing as proposed by Ms. Crigna. Angela Zambito seconded. **Adopted unanimously.**

### **7.12. Vice-Chairperson Appointment**

Hayley Juhl nominated herself for the position of Vice-Chairperson. **Hayley Juhl elected Vice-Chairperson by acclamation.**

Minutes

St. Monica Elementary School Governing Board October 23, 2018



---

Silvana Crigna  
Principal



---

Tanya MacDonald  
Chairperson