



St. Monica Elementary School
Governing Board Minutes – Regular Meeting
Tuesday, October 11th, 2022, 7:00 PM

ATTENDANCE:

Peter McKelvie, Jesse Corbeil, Deema Qasrawi, Ellen Yambouranis (virtual), Sadar Jehan Mian, Angela Zambito, Joanne Hall, Gelsira Venuta, Leighton Jacobs

Regrets: Mr. Lalla

1. Opening Remarks

Peter McKelvie called the meeting to order at 19h05

2. Adoption of agenda

Peter McKelvie addition:

8.1 Apple Picking Field Trip

- **Adoption of Agenda**
- **Moved by Leighton Jacobs**
- **Seconded by Deema Qasrawi**
- **Unanimously approved**

3. Composition of Governing Board

3.1 Chairperson Selection

Nomination of Jesse Corbeil for 2022-2023 school year by Leighton Jacobs and Sadar Jehan Mian.

Jesse Corbeil accepts the nomination.

- **All in favour**

3.2 Secretary Selection

Nomination of Ellen Yambouranis for 2022-2023 school year by Angela Zambito and Sadar Jehan Mian.

Ellen Yambouranis accepts the nomination.

- **All in favour**

3.3 Treasurer Selection

Nomination of Deema Qasrawi for 2022-2023 school year by Gelsira Venuta and Leighton Jacobs.

Deema Qasrawi accepts the nomination.

- **All in favour**

3.4 Community Representative Selection & Approval

Tabled until the November Meeting

3.5 Member Contact Information

Peter McKelvie: seeks approval of the board to share the board member's emails among the members; phone numbers will remain confidential.

- **Motion to share emails of the board members, phone numbers will remain confidential.**
- **Moved by Gelsira Venuta**
- **Seconded by Deema Qasrawi**
- **Unanimously approved**

3.6 Meeting Dates

Peter McKelvie: the dates for the 2022-2023 Governing Board meetings must be determined (held usually once a month). Due to university classes, Peter McKelvie recommends that the dates for November and December be determined now, and the rest of the school year can be finalized after his new schedule is finalized.

Meeting dates for 2022-2023

November 10th, 2022

December 8th, 2022

Future meeting dates to be finalized shortly

- **Motion to approve 2022-2023 meeting dates**
- **Moved by Angela Zambito**
- **Seconded by Sadar Jehan Mian**
- **Unanimously approved**

3.5 Meeting Location

Peter McKelvie: the meeting location (in personal or virtual) must be determined.

- **Motion to maintain virtual meetings for the school year and in person when required or requested.**
- **Moved by Leighton Jacobs**
- **Seconded by Angela Zambito**
- **Unanimously approved**

4. Approval of Minutes

4.1 Last regular Governing Board Meeting of June 14th, 2022

- **Motion to approve minutes**
- **Moved by Deema Qasrawi**
- **Seconded by Angela Zambito**
- **3 in favour, 5 abstain**

4.2 Special Governing Board Meeting of June 14th, 2022

- **Motion to approve the minutes with the following corrections:**
 - Start time 8:40 pm
 - Correct the word expand to expense
 - Correct the amounts to 537.00\$ balance minus 162.80 expense with a remainder of 374.20\$
- **Moved by Angela Zambito**
- **Seconded by Gelsira Venuta**
- **3 in favour, 5 abstain**

5. Public Question Period

A question was asked about the difference between Governing Board and PPO. Peter McKelvie explained the difference and promised to share a document to provide greater details.

6. Business arising from the minutes

None

7. Reports

7.1. Principal reports

Peter McKelvie: St. Monica was fortunate to have all their teachers in place before the start of classes. Our student population is currently at 244 and is expected to grow with the return of our international students in late fall/early winter. The return to a more traditional school year has begun with the return of clubs, sporting activities, fieldtrips, visits from community organizations, and the breakfast program, etc. Our social media presence (Instagram and Facebook) has been active with many new likes and people following our school. Finally, as part of the EMSB's Emergency Readiness Procedures, the school has been reviewing and practicing our fire drill evacuations. In late November, a lockdown drill will also take place.

7.1.1 PPO Sign-up

Peter McKelvie: Between 6-8 people signed up for the PPO and the first meeting will take place on October 17th at school. A chairperson, secretary and treasurer will be selected at the meeting.

- **Motion to give the PPO the mandate to fundraise for the 2022-2023 school year**
- **Moved by Leighton Jacobs**
- **Seconded by Gelsira Venuta**
- **Unanimously approved**

7.1.2 Volunteer Sign-up

Peter McKelvie: A number of volunteers signed-up during Curriculum Night and more are expected to join at the Community Connection Evening (pre-K and K families) on October 13th.

7.1.3 Graduation Committee Sign-up

Peter McKelvie: An email inviting grade 6 parents to join the Graduation Committee will be sent, and a meeting will be organized not long afterwards.

7.2 Commissioner's Report

None

7.3 Regional Delegate's Report

None

7.4 Teacher's Report

Leighton Jacobs: The Terry Fox Run took place on September 22nd and all the students had a great time. Many of the grade 5 and 6 student participated in the GMAA Soccer Jamboree and the Cross Country Run. The basketball teams will be starting soon and swimming has also begun as part of the student's PE classes.

Gelsira Venuta: The entire school participated in Orange Shirt Day -remembering and educating our students about Canada's Residential School System. Lunchtime clubs will be starting soon – knitting, chess, open gym and more. Halloween planning has also begun with a costume parade, trick or treating around the halls and a school-wide dance party being some of the highlights.

7.5 Daycare Report

Angela Zambito: Fees for sporadic users have changed from 8.95\$ per day to 5.76\$ for the morning and from 11.00\$ to 6.51\$ for the afternoon. A full day of daycare is 12.27\$.

- **Motion to accept a one-time charge of 5.00\$ extra to purchase pizza and a juice smoothie for the November 18th Ped day.**
- **Moved by Joanne Hall**
- **Seconded by Leighton Jacobs**
- **Unanimously approved**

8. New Business

Peter McKelvie: The K4 to grade 3 teachers would like to bring their students on an Apple Picking Fieldtrip on October 27th. The parents would be charged

15.00\$ for bussing but entrance fees, etc. would be covered by school budgets.

- **Motion to approve the apple picking fieldtrip and the associated costs to parents**
- **Moved by Leighton Jacobs**
- **Seconded by Angela Zambito**
- **Unanimously approved**

9. Date of next meeting

November 10th, 2022 (Virtual on TEAMS)

10. Adjournment

Adjournment of the meeting at 20h11

Moved by Joanne Hall

Seconded by Deema Qasrawi

End of meeting



Peter McKelvie
Principal



Jesse Corbeil
Chairperson