

Meeting Minutes
École Pierre Elliott Trudeau School
Monthly Governing Board
February 9, 2026 – 6:30PM
Virtual on Teams



PRESENT

Voting Members

Parents: Leslie Ning (Chair); Zenith Chance (Vice-Chair); Clea Minaker (Secretary); Gesua Catalano (Parent Delegate and Treasurer); Natalie Gilmore; Christi Milsom

Teachers: Jennifer Lacroix, Nadia Di Mattia, Mary Carone, Rola Soueidan

Other Staff: Mary De Palma-Nitti, Mara Filippone

Non-Voting Members

Principal: Tanya Alvares

ABSENT: Maria Corsi (Commissioner); Danielle Fidler (Parent); Dina Simec (Staff)

1. Call to Order

- The meeting was called to order at 6:32 pm by Z. Chance.

2. Opening and Welcome

- L. Ning is unable to chair the meeting for health reasons and thanked Z. Chance for chairing the meeting.
- C. Minaker confirmed she will take the meeting minutes.

3. Adoption of Agenda

- Request to table item 5.1 as D. Fidler is absent.
- Request to discuss item 7.5 first, as PDCIA is in attendance.
 - *L. Ning motioned to adopt the agenda as presented, seconded by M. Carone; motion carried unanimously.*

4. Approval of Minutes from December 8, 2025

- R. Soueidan asked for correction to a date in item 8.4.
 - *G. Catalano moved for approval of the December 8, 2025 meeting minutes, as amended; seconded by N. Gilmore; motion carried unanimously.*

5. Business Arising from the Minutes

5.1 Inclusivity and Equity for In-School Edible Fundraisers

- Item tabled to next meeting.

6. Question Period

- No questions were raised.

7. New Business

7.1 PET Principal Criteria

- Tabled to the next meeting. Criteria need to be sent to EMSB by March 20, 2026.
- L. Ning to send a Google Document that GB members can review and comment before the vote at the next meeting.

7.2 Education Project Update

- T. Alvares gave a point of information on [PET's Educational Project](#) update.
- In general, all objectives are being well implemented by the school, with final objectives to be met in 2027 and a particular focus on reading competencies.

7.3 Adoption of the School Budget

- T. Alvares went over the funds for the 2025-2026 budget and answered questions from C. Milsom and L. Ning.
- The following was moved by C. Milsom; seconded by M. Carone; motion carried unanimously.

RESOLUTION FOR THE ADOPTION OF THE SCHOOL BUDGET BY THE SCHOOL GOVERNING BOARD

WHEREAS, in accordance with Section 95 of the Education Act, the Governing Board is responsible for adopting the school's annual budget as proposed by the principal;

WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

WHEREAS this budget is based on the 2025-2026 MEQ budgetary parameters;

C. Milsom MOVED THAT, the governing board of Pierre Elliott Trudeau, adopt the school budget for the 2025-2026 school year, as presented by the school Principal, which forecasts revenues of \$ 295,730.00 and expenditures of \$ 295,730.00

AND THAT the budget be submitted to the English Montreal School Board for final approval.

7.4. Approval of Anti-Bullying, Anti-Violence Plan (ABAV) with Resolution

- T. Alvares went over the 2025-2026 Anti-Bullying Anti-Violence Plan.
- The following was moved by R. Soueidan; seconded by M. Carone; motion carried unanimously.

WHEREAS the principal shall set up an anti-bullying and anti-violence team and designate a school staff member to coordinate the development, review, and, if necessary, updating of the anti-bullying anti-violence plan (Bill 56 section 11-12).

WHEREAS section 75.1 of the Education Act states the Governing Board shall approve an anti-bullying anti-violence plan.

IT WAS MOVED BY Christi Milsom, SECONDED BY Rola Soueidan, AND RESOLVED THAT the 2025-2026 Anti-Bullying Anti-Violence Plan be approved, as presented, by the Governing Board and that it be communicated to all parents on the school website.

7.5 Approval of Mandatory Content Planning Table

- T. Alvares gave an overview of the new document, which is a compilation of three former separate documents (ACGC - Academic and Career Guidance Content; CDPSC - Content for the Development of Personal and Social Competencies; and CSE - Content in Sexuality Education).
- Presentation by Elizabeth Pellicone, Personal Development and Community Involvement Animator (PDCIA), on the content she covers with PET students.
- The following was moved by N. Gilmore; seconded by G. Catalano; motion carried unanimously.

WHEREAS, the Governing Board is responsible for approving the planning proposed by the school administration;

It was moved by Natalie Gilmore, seconded by Gesua Catalano and resolved that the 2025-2026 Academic and Career Guidance Content (ACGC) curriculum plan, Sexuality Education Curriculum Plan and the Development of Personal and Social Competencies Plan be approved, as presented, to the Governing Board.

8. Reports

8.1 EMSB Parents' Committee Report

- G. Catalano attended two meetings since the last GB meeting.
- Budget and funding: Major topics discussed were budget and funding. EMSB is running on a deficit and surplus funds are being used to balance the budget, with limitations. The Committee requested details, explanations and concrete examples of how schools are affected. Letters to be sent out to MNAs and the MEQ.
- LEARN Tutoring (Leading English Education and Resource Network): half of students may lose access to this free tutoring program, mainly the most vulnerable students. The Committee is asking what support will replace it.
- School bus drivers: Committee brought up safety concerns and are asking whether they are being sufficiently trained.
- Physical education equipment safety guidelines: pending questions regarding equipment guidelines and whether or not EMSB assigns someone to check on equipment to ensure that it is safe.
- Library Services: survey sent out in January, PET has very satisfactory library services.

8.2 Commissioner's Report

- M. Corsi was absent, as such, no report was presented.

8.3 Treasurer's Report

- No expense since the last meeting, the remaining balance is still \$228.20.

8.4 Principal's Report

- Open House: held on January 22 and was very successful, with new and returning families from the fall Open House.
- Registration: ongoing
- Report cards: second term coming to an end, reports cards will be available as of February 13.
- 2nd Parent-Teacher Meetings: will be held on February 26 by invitation, and then open to all on a first come, first serve basis.

8.5 Teachers' Report

- End of year precycle (K4 and K5) trip to Funtropolis on June 23, 2026, with a departure at 8:45 am and returning at 2:15 pm. Cost of \$23 per child, paid by parents.
 - *M. Carone moved to approve the approximate cost of \$615 to cover the transport for the end of year precycle trip to Funtropolis on June 23, 2026; motion seconded by N. Gilmore; motion passed unanimously.*
- End of year precycle event, including annual picnic lunch, water day and gift.
 - *M. Carone moved to approve the approximate cost of \$2,000 for the end of year precycle event; motion seconded by L. Ning; motion passed unanimously.*

8.6 PPO Report

Report sent by email by D. Fiddler prior to meeting:

- Samajam has been reserved for a special musical event to cap off the school year in June, for a total of \$3,472.00+tax for two shows.
- The Saint-Patrick's Day dance will be held on Friday, March 13.
- Staff Appreciation Week is being held the last week of February and PPO seeks approval for a \$2000 budget to pay for a staff lunch, and the remainder will go for some small gifts and decorations.
 - *M. Filippone moved to approve a budget of \$2,000 for the Staff Appreciation Week; motion seconded by C. Milsom; motion passed unanimously.*

8.7 Grad Committee Report

- T. Alvares not able to meet with the grad committee as she was sick when they had their last meeting; will get back to the GB is the Grad Committee needs approval to use funds from pizza fundraiser.

8.8 Daycare/Lunch Report

- Pedagogical day on February 27, 2026 with facilitation by Everblast Experience.
 - *N. Gilmore moved to approve the February 27 pedagogical day at a cost of \$18 per child to cover the facilitation by Everblast Experience and the regular fee of \$16, for a total of \$34 for the day; seconded by M. Carone; motion passed unanimously.*

9. Varia

- Nothing to report.

10. Next Meeting

- Virtually on Monday, March 16, 2026.
- GB members will vote on Principal Selection Criteria and approve the Budget Building Process.

11. Adjournment

- As there was no objection, the meeting was adjourned at 8:24 pm on a motion by unanimous approval.

Minutes taken by C. Minaker and revised by L. Ning

Governing Board Chair

Principal